

Office of Crime Victim Services



Wisconsin Department of Justice Performance Measurement Tool (OVC PMT) Overview

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Parties Involved

- Grantee: The primary grant recipient of funds directly from the OVC.
- Subgrantee or Subrecipient: An entity that receives a portion of grant funding through a formal agreements with the grantee. Grantees are required to monitor subgrantees to ensure subgrant funds are appropriately spent.
- State Administering Agency (SAA): The grantee; the state office responsible for receiving funds and reporting data.

Office for Victims of Crime Performance Measure Dictionary and Terminology Resource

victim services

['viktəm sərvəs]

NOUN

- respond to the emotional physical needs of crime victims;
- assist primary and so ondary viol
- assist victims to understand and participate in the system;
- provide victims of crime with a measure of safety and security such as boarding up broken windows and replacing or repairing locks.



Performance Measure Dictionary and Terminology Resource

Office for Victims of Crime

Helping Crime Survivors Find Their Justice

The Office for Victims of Crime (OVC) is a part of the Office of Justice Programs (OJP) within the U.S Department of Justice.

The OVC's mission is to provide aid and promote justice for crime victims. The office was created in 1988 in an amendment to the Victims of Crime Act (VOCA) of 1984.

Office for Victims of Crime Performance Measurement Tool https://ojpsso.ojp.gov

What is the OVC PMT?

The Performance
Measurement Tool (PMT)
is an online data
collection system that
collects Performance
Measurement Data

Office for Victims of Crime Performance Measurement Tool https://ojpsso.ojp.gov

Performance Measurement The process of evaluating the efficiency and effectiveness of a program/project. It involves collecting, analyzing, and assessing data to determine if the program is on track to meet its goals and objectives

What type of data do we need to track for the OVC PMT Report?



Number of Clients Served – (Served by VOCA funded Staff)



Victim/Client Demographics



Victimization Types



Types of Service and Number of Services Provided

Office for Victims of Crime Performance Measurement Tool https://ojpsso.ojp.gov

Why do we need to track this data and submit the data into the OVC PMT?

The data submitted into the PMT will be used by OVC to understand the specific needs of WI victims of crime



Role of Subgrantees

As a subgrantee, your role in performance measurement reporting includes the following:

Identify the data needed to track, and how that data will be tracked.

Train VOCA staff on how to track VOCA PMT data. Staff need to know their VOCA split with other funding sources, including match.

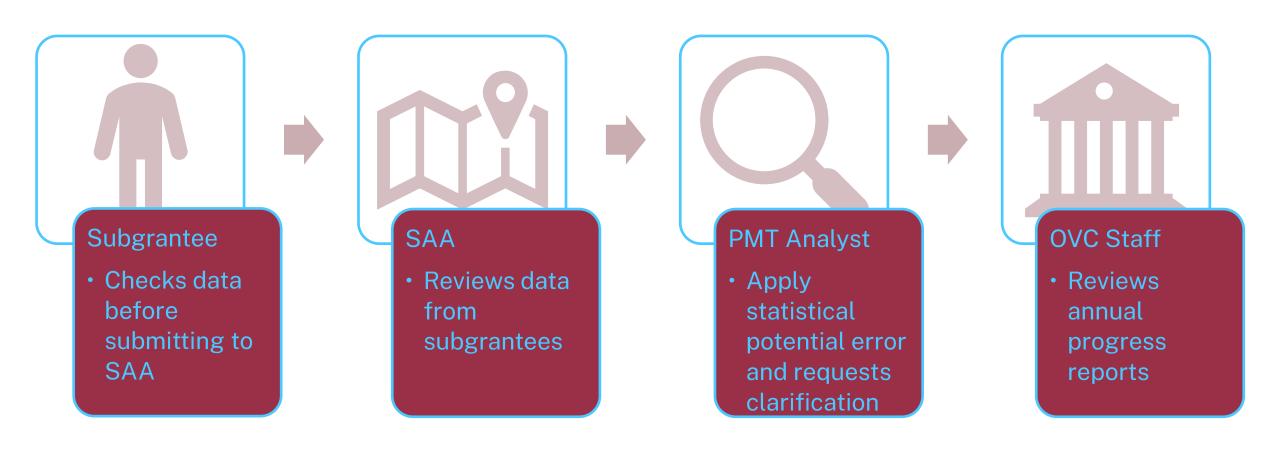
Educate VOCA staff on PMT terminology. Data must be consistent.

Submit OVC PMT Report by the due date. Contact OCVS Program Grants Manager with POC changes, questions, or problems with submitting the PMT report by the due date.

Maintain documentation of the individuals served and services provided to support data reported in the PMT

Clarify, correct, and update PMT data in response to any inquiries from OCVS/OVC

Reviewing subgrantee Data: Role of the SAA, Subgrantee, and OVC



<u>First</u>

Decide how you will collect the OVC PMT data.

Tracking Tool

Database



Database

For the OVC PMT the terms *Tracking Tool* and *Database* mean the same thing.

Definition of Tracking Tool/Database

A DATABASE IS COLLECTION OF DATA STORED AND ORGANIZED FOR RAPID SEARCH AND RETRIEVAL (USUALLY BY COMPUTER)

A DATABASE CAN CONTAIN ANY TYPE OF DATA, INCLUDING WORDS, NUMBERS, IMAGES, VIDEOS, AND FILES. A TRACKING TOOL/DATABASE CAN BE WHATEVER WORKS FOR YOUR AGENCY, COMPUTER SOFTWARE PROGRAMS, EXCEL SPREADSHEETS, OR SIMPLE WORD DOCUMENTS.

Different types of tracking tools and databases



OVC Subgrantee Data Tracking Tool Template



Excel/Word Spreadsheet



Osnium – (End Domestic Abuse)



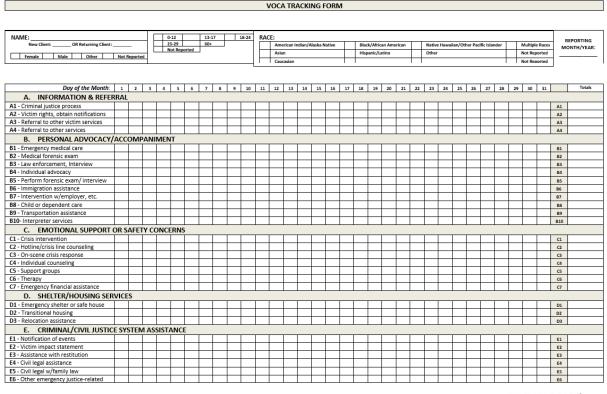
Optima



Empower DB

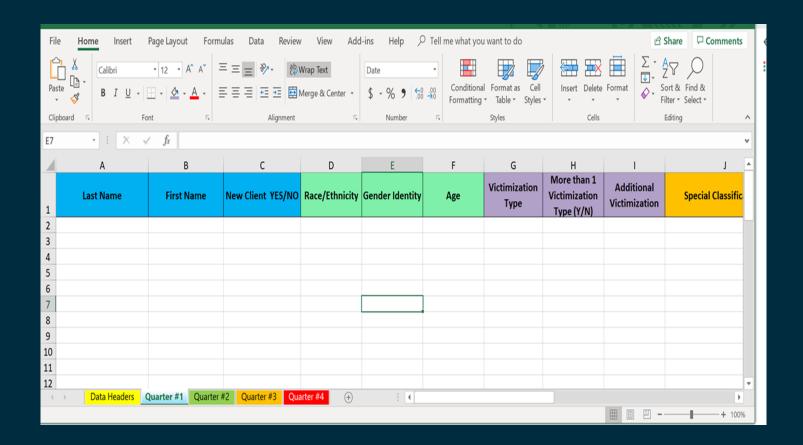
			n	_	н			16		М	N						-		u u
, A	I. Population Demogra	phics	D	E	5. Demographic	(for NEW indi	viduals identified	d in Question 3)	L	IVI	N	U	F	Q	п	5		U	
Victim Assistance Data Tracking				1	A. Race/Ethnic	Race/Ethnicity: Enter data for NEW individuals only. B. Gender: Enter data for NEW individuals only.								lividuals only.					
QUARTER 1	Complete each reporting period.				Enter a value of 1 in	er a value of 1 in the race/ethnicity category that best describes each client.								Enter a value of 1 in the racelethnicity category that best describes each of If the individual does not self-report, mark as Not Reported . If the agence					
Continuing				ii trie ii idividual doe	не вимимые имер и по зем перопутнам в мож ттеротест. в тие вдетноу does not collect this data, mark as not Tracked ,							1	If the individual does not self-report, mark as not Heported . If the agend						
			Individual?																
	New Individual?	Anonymous Contact?	If CONTINUING, enter						Native										
Individual ID	IF NEW INDIVIDUAL,	-	a value of 1 below. If your organization		American Indian/ Alaska	Asian		Hispanic/Latin	Haw aii an/	White Non- Latino/	Some Other	Multiple	Not Reported	Not Tracked	TOTAL RACE	Male	Female	Other	If other, please
illumaaa ib	below. Do not include	If ANONYMOUS, enter a value of 1 below.	cannot track new		Native		American	0	Other Pacific Islander	Caucasian	Race	Races	not rieported	III III III III III III III III III II	(auto-calculated) raic	l cinaic	Guici	enplain:
	anonymous contacts here.		individuals, please indicate the individual																
			as a continuing individual.																
															match the				
															number of NEW individuals				
															reported				
				+															
				1															
				1															
				1											-				
Add New Row SUM	_	_	_	-	_		0	_	_	_	_	_	_	_	_	_		_	
(auto-calculated)	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	
				This number	should be an														
	1 TOTAL number of individu	70701		UNDUPLICA	CATED count of														
	L. TOTAL number of individuals who received services during the reporting period: auto-calculated) 0		0	reporting per	d during a single iod, regardless of														
				of services they ictimization types															
				with which th	ey presented.														
				Count all and	nymous contacts														
	2. TOTAL number of anonymous contacts received during the reporting period: 0		received by y	our organization tline, online chat.															
			or other servi	ce where the															
	(auto-calculated)		· ·	individuality	of each contact stablished. If your														
				organization	did not have any														
					contacts, enter														
				unduplicated	should be an doount of identified														
	Of the number of individuals entered in question 1, how many were NEW individuals who received		NEW individu single reporti	als served during a															
			regardless of	the number of															
	services from your agency f		0	services they	received or types with which														
	reporting period?			they present	ed. t reporting														
				period of y	our subaward,														
				ALL individ	luals should be														

OVC PMT Tracking Tool Template



SEE SECOND PAGE!

Excel/Word Tracking Tool



Simple Excel Spreadsheet

Databases & Tracking Tools must be...



Confidential



Safe



Secure

Second

Decide how you will enter your data into the Tracking Tool or Database



Multiple advocates entering their own data into the database.



One person entering everyone's data into the database.

Third

Decide who will enter your agency data into the OVC PMT Report



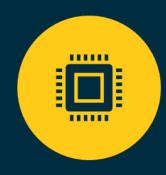
We recommend selecting one person to enter everyone's data into the OVC PMT report.



We also recommend giving multiple staff access to the OVC PMT report who can fill in when the main staff person is out.



Who will enter the data?



When will they enter the data?



How will they verify the data?



How will they maintain supporting documentation for the data?

Then decide how they will fulfill the requirements above

Fourth

To start the OVC
PMT Report Subgrant Award
Report
(SAR)



Begin the OVC PMT report by completing the Subgrant Award Report (SAR) in REDCap.





The SAR opens and closes the OVC PMT Report



In the SAR, Subgrantees need to estimate how much of their VOCA award is allocated to different crime types that correspond to the victimization types in the quarterly PMT report. (SAR is completed in REDCap)

Office for Victims of Crime Victim Assistance Formula Grants Program

SUBGRANT AWARD REPORT

	rantee Organization/Tribal Name the agency providing the direct services to victims of crime, not a pass-through or conduit agency.)					
Α.	Organization Name					
	Name					
B.	Organization/Tribal Address					
	Address					
C.	City					
	City					
D.	State					
	State					
E.	Zip Code					
	Zip Code					
Subar	rantee Organization/Tribal Point of Contact					
_	POC Name					
	POC First Name, Last Name					
B.	POC E-mail Address					
	POC E-mail					
C.	POC Phone Number					
	POC Phone Number (XXX-XXX-XXXX)					
INSTR	rantee Organization Type UCTIONS: Check the box that best describes the type of government, agency, or organization C, and D) identified in question 1.					
A.	Government Agencies Only: Which designation best describes this government agency? (select one response) Corrections Courts Juvenile justice Law enforcement Prosecutor Other government agency Description					
B.	Nonprofit Organization Only: Which designation best describes this nonprofit organization? (select one response) Child abuse service organization (e.g., child advocacy center) Coalition (e.g., state domestic violence or sexual assault coalition) Domestic and family violence organization Faith-based organization Organization provides domestic and family violence and sexual assault services Organization provides domestic and family violence and sexual assault services Organization by and/or for underserved victims of crime (e.g., drunk driving, homicide, elder abuse) Sexual assault services organization (e.g., rape crisis center) Multiservice agency					
ed Janua	ary 2017 This questionnaire is to be used only for data collection purposes	2				



Log In



Access to the Wisconsin Department of Justice's instance of REDCap is restricted to authorized users.

If you need access to a specific project, please email the <u>Bureau of Justice Information and Analysis at the Wisconsin</u> Department of Justice

Please log in with your user name and password. If you are having trouble logging in, please contact the Bureau of Justice Information and Analysis at the Wisconsin Department of Justice.

Username:		
Password:		
	Login	Foreot your passwo

REDCap is a secure web platform for building and managing online databases and surveys. REDCap's streamlined process for rapidly creating and designing projects offers a vast array of tools that can be tailored to virtually any data collection strategy.

REDCap provides automated export procedures for seamless data downloads to Excel and common statistical packages (SPSS, SAS, Stata, R), as well as a built-in project calendar, a scheduling module, ad hoc reporting tools, and advanced features, such as branching logic, file uploading, and calculated fields.

Learn more about REDCap by watching a 🔀 brief summary video (4 min). If you would like to view other quick video tutorials of REDCap in action and an overview of its features, please see the Training Resources page.

NOTICE: If you are collecting data for the purposes of human subjects research, review and approval of the project is required by your Institutional Review Board.

If you require assistance or have any questions about REDCap, please contact the Bureau of Justice Information and Analysis at the Wisconsin Department of Justice.

REDCap Features

Build online surveys and databases quickly and securely in your browser -Create and design your project using a secure login from any device. No extra software required. Access from anywhere, at any time.

Fast and flexible - Go from project creation to starting data collection in less than one day. Customizations and changes are possible any time, even after data collection has begun.

Advanced instrument design features - Auto-validation, calculated fields, file uploading, branching/skip logic, and survey stop actions.

Diverse and flexible survey distribution options - Use a list of email addresses or phone numbers for your survey respondents and automatically contact them with personalized messages, and track who has responded. Or create a simple link for an anonymous survey for mass email mailings, to post on a website, or print on a fiver.

Data quality - Use field validation, branching/skip logic, and Missing Data Codes to improve and protect data quality during data entry. Open data queries to automatically identify and resolve discrepancies and other issues real-time.

Custom reporting - Create custom searches for generating reports to view aggregate data. Identify trends with built-in basic statistics and charts.

Export data to common analysis packages - Export your data as a PDF or as CSV data for easy analysis in SAS, Stata, R, SPSS, or Microsoft Excel.

Secure file storage and sharing - Upload and share any type of file with anyone in the world through the File Repository feature or Send-It tool. Also works with exports and other built-in file uploading features.

Data-based triggers and alerts - Send real-time alerts and notifications to your team or other stakeholders via email, text, or phone based on certain data being entered or specific questions having a particular answer.

Connect to other resources - Use built-in features (API) to move data to/from your project. Build your own custom software development features to connect your project to other systems.

Revise

Data must be entered in the OVC PMT at https://ovcpmt.ojp.gov.

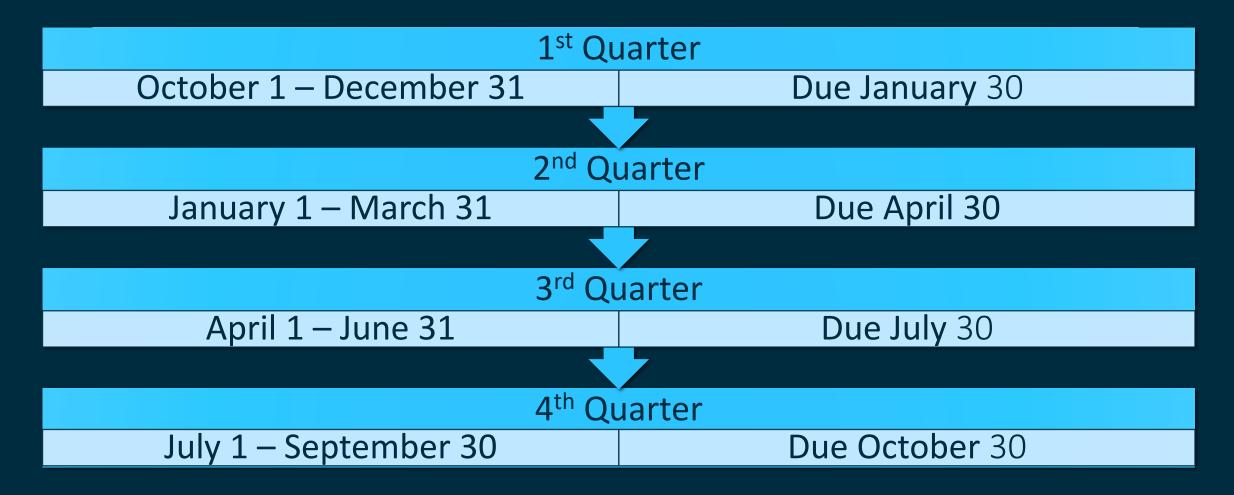
Point of Contact (POC)

Individual who will receive direct communication from OVC/OCVS.

Does not need to be the Executive Director. Should be the person in your organization that is best able to deal with the OVC PMT Report.

Must inform OCVS of any POC Changes

The PMT collects Performance Measures data quarterly. All data must be submitted in the OVC PMT website by the due dates below:



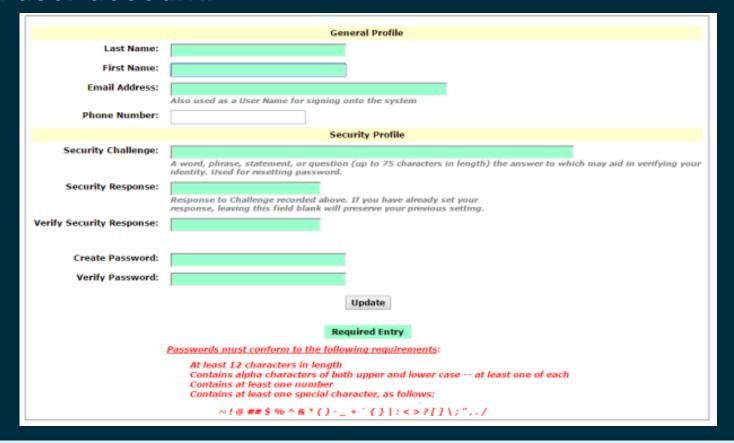


Wisconsin Department of Justice PMT Data Entry Walk-Thru

Mary Colletti, Grants Manager Ashley Welak, Grants Manager Michelle Bailey, Grants Manager

New to PMT?

- Email your grant manager to request an account to OVC PMT
- ➤ You will receive an e-mail from OVC PMT with instructions on how to create a user account.





Login https://ojpsso.ojp.gov/



U.S. DEPARTMENT OF JUSTICE

Office of Justice Programs

Building Solutions • Supporting Communities • Advancing Justice

Performance Measurement Platform



User Name Email Address Password

Maximum of 3 attempts

Login

<u>Forgot Password</u>

User Account



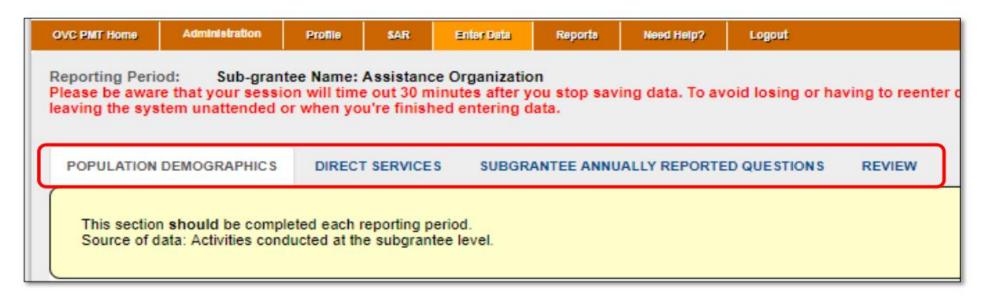
Here you can update or change your account and password information



Click on OVC PMT to continue

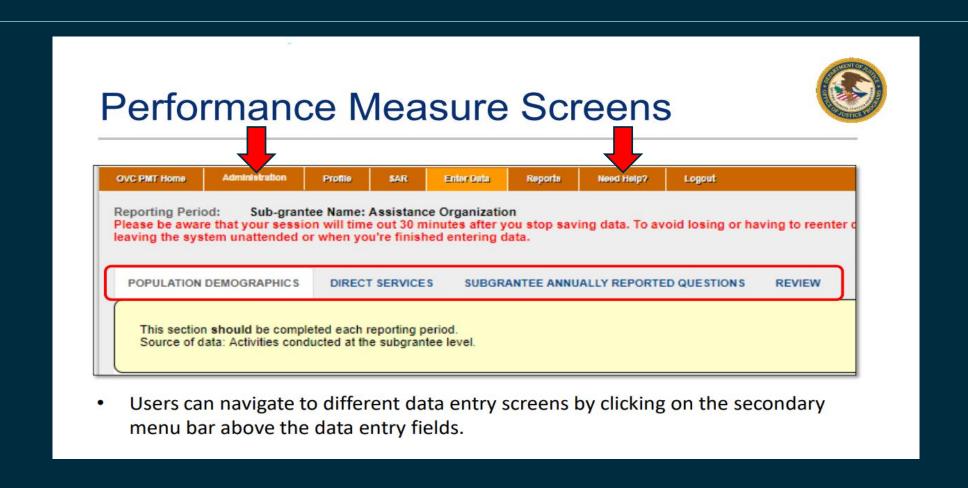


Performance Measure Screens



 Users can navigate to different data entry screens by clicking on the secondary menu bar above the data entry fields.

Adding New Users and Finding Help

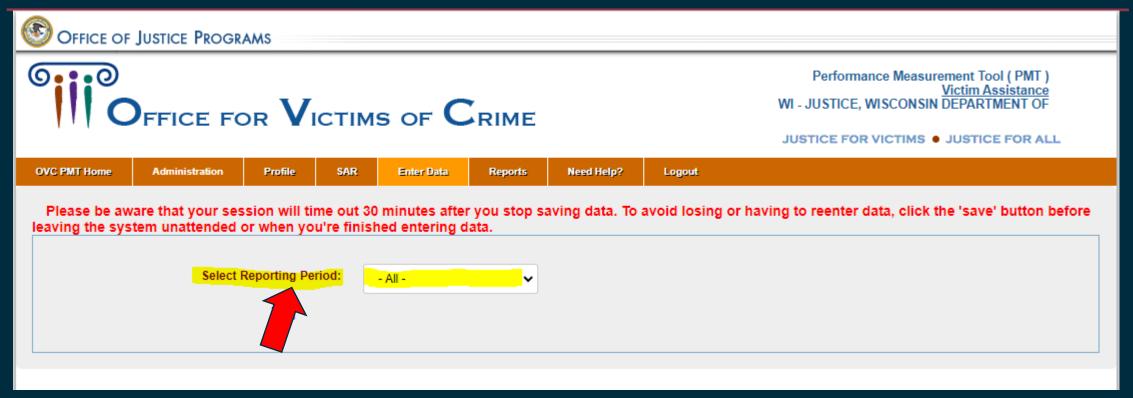


Enter Data



Click on <u>Enter Data</u> to continue

Select Reporting Period



Select Reporting Period to continue



Populations and Demographics Question 1

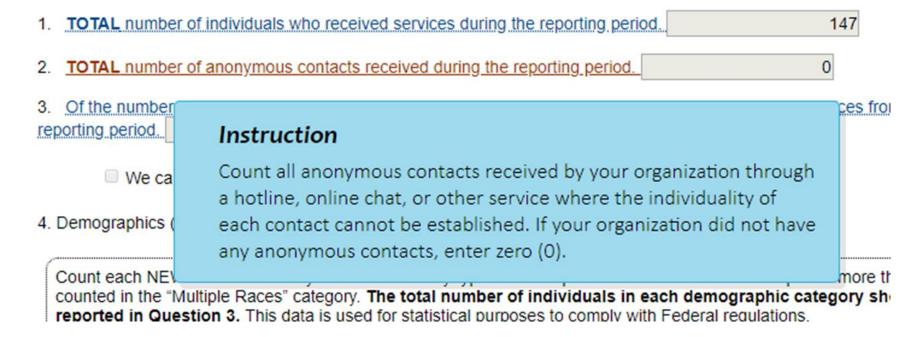
1. TOTAL number of individuals who received services during the reporting period: | Number

- Enter the total number of ALL individuals who received services during the reporting period.
- This includes all victims who received services from VOCA funded staff and/or VOCA funded projects.
- This includes new clients as well as those who receive services in the past.

How to find additional instructions

Please note: Underlined text in the system is a hyperlink to a definition that you can click on for additional instructions.

Example:



Populations and Demographics Question 2

- 2. TOTAL number of anonymous contacts received during the reporting period: Number
 - Enter the total of anonymous contacts who received services during the reporting period. Most anonymous contacts are received over the phone via crisis line but may include any victim who received services that would like to remain anonymous.
 - Please note: VOCA does <u>not</u> require agencies to collect victim's legal name or information to receive services, victims have the right to remain anonymous while receiving services.

Populations and Demographics Questions 1 and 2

- 1. TOTAL number of individuals who received services during the reporting period: Number
- 2. TOTAL number of anonymous contacts received during the reporting period: Number

Q1 + Q2 = Total number of individuals served

The remaining sections of the PMT report <u>must</u> equal the total number of victims who received services.

For example, if you have 10 individuals in Q1 and 5 individuals in Q2. Each section moving form must equal 15.



Performance Measurement Tool (PMT)

<u>Victim Assistance</u>
WI - JUSTICE, WISCONSIN DEPARTMENT OF

JUSTICE FOR VICTIMS • JUSTICE FOR ALL

OVC PMT Home	Administration	Profile	SAR	Enter Data	Reports	Need Help?	Logout		
Reporting Period: 07/01/2024 - 09/30/2024 Sub-grantee Name: Example A Please be aware that your session will time out 30 minutes after you stop saving data. To avoid losing or having to reenter data, click the 'save' button before leaving the system unattended or when you're finished entering data.									
POPULATION	POPULATION DEMOGRAPHICS DIRECT SERVICES SUBGRANTEE ANNUALLY REPORTED QUESTIONS REVIEW								
	This section should be completed each reporting period. Source of data: Activities conducted at the subgrantee level.								
1. TOTAL	TOTAL number of individuals who received services during the reporting period. 157								
TOTAL number of anonymous contacts received during the reporting period.									
3. Of the number of individuals entered in question 1, how many were NEW individuals who received services from your agency for the first time during the									
Total of Question #1 Plus Question #2 = 294 We cannot track new individuals Total of Question #1 Plus Question #2 = 294 157 + 137 = 294									

Populations and Demographics Question 3

- 3. Of the number of individuals entered in question 1, how many were NEW individuals who received services from your agency for the first time during the reporting period: *Number*
- Using the number of total individuals, you will need to enter how many individuals were <u>new</u>. New meaning they have <u>not</u> received services from your agency in the past.
- Reminder: October 1 is the start of a new grant cycle, so all clients served in Quarter 1 are considered New.

Populations and Demographics Question 3 – Unable to Track New Individuals

3. Of the number of individuals entered in question 1, how many were NEW individuals who received services from your agency for the first time during the reporting period: *Number*

POPULATION DEMOGRAPHICS	DIRECT SERVICES	REVIEW						
This section should be completed each reporting period. Source of data: Activities conducted at the subgrantee level.								
TOTAL number of individuals who received services during the reporting period.								
TOTAL number of anonymous contacts received during the reporting period.								
3. Of the number of individuals entered in question 1, how many were NEW individuals who receive reporting								
□ We cannot track new	/ individuals							

Demographics for NEW Clients Question 4

4. Count each NEW individual in only one race/ethnicity type as self-reported.

Individuals who self-report in more than one race and/or ethnicity category should be counted in the "Multiple Races" category.

- Enter data for NEW clients (New meaning they have not received services from your agency during the grant reporting period.)
- Reminder: The total number of individuals in each demographic category must equal the number of NEW individuals reported in Question 3.

Question Number 4:

Not Tracked and Not Reported

Not Tracked

If no data is collected for a category, enter Not Tracked (NT). This means that you are not yet able to submit data in this category due to the need to update its data collection system, but that efforts are underway to track data as requested.

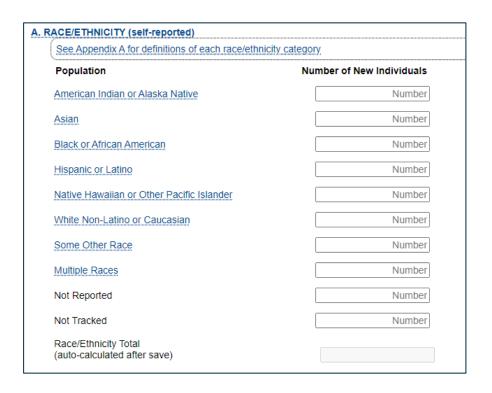
Not Reported

If no data is collected for an individual, count that individual in the Not Reported (NR) category. This means that the subgrantee collects this data, but it was not provided by either the client, or the person completing the intake form.

Demographics for NEW Clients Question 4A

4A. Count each NEW individual in only one race/ethnicity type as self-reported.

The total number of individuals in each demographic category should equal the number of NEW individuals reported in Question 3.



Individuals who self-report in more than one race and/or ethnicity category should be counted in the "Multiple Races" category.

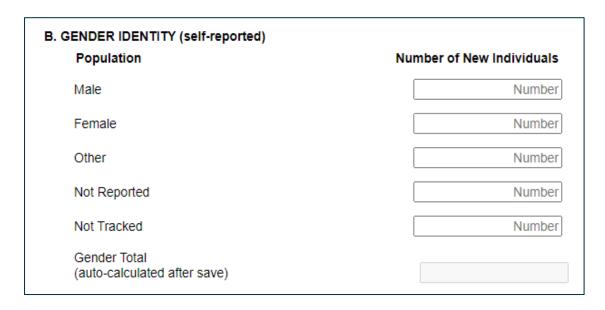
If no data is collected for a category, enter "NT" in that category to mark it as Not Tracked.

If no data is collected for an individual, count that individual in the Not Reported category.

Demographics for NEW Clients Question 4B

4B. Enter the total of self reported gender identity for NEW individuals.

The total number of individuals in each demographic category should equal the number of NEW individuals reported in Question 3.



Use Other for those who identify as Transgender or Nonbinary.

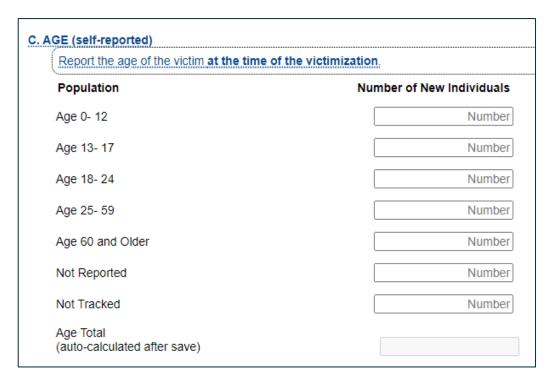
If no data is collected for a category, enter "NT" in that category to mark it as **Not Tracked**.

If no data is collected for an individual, count that individual in the Not Reported category.

Demographics for NEW Clients Question 4C

4B. Enter the total of self reported <u>age</u> for NEW individuals.

The total number of individuals in each demographic category should equal the number of NEW individuals reported in Question 3.



If no data is collected for a **category**, enter "NT" in that category to mark it as **Not Tracked**.

If no data is collected for an individual, count that individual in the Not Reported category.

Type of Victimizations – All INDIVIDUALS Question 5

5. TYPES OF VICTIMIZATIONS (for ALL individuals identified in Question 1 and 2)

The total number of victimizations should be greater than or equal the number of individuals reported in Question 1 and 2.

Question 5A is asking for ALL victimization types for each Individual served in this reporting period.

Question 5B is asking of the individuals in question 5A, how many of those have multiple victimizations.

Question Number 5A:

Victimization Types

Victimization Types:

- Domestic and/or Family Violence
- Sexual Assault
- Battery
- Stalking/Harassment
- Adults Sexually Abused/Assaulted as Children
- Child Sexual Abuse/Assault
- Child Physical Abuse or Neglect
- Burglary
- Survivors of Homicide
- Elder Abuse or Neglect
- Human Trafficking-Labor/Sex
- OTHER

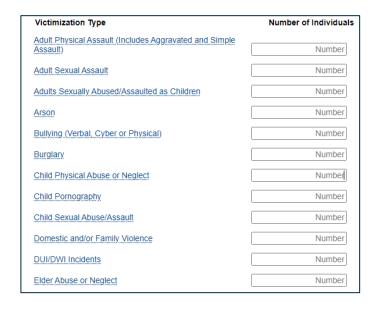
Type of Victimizations Question 5A

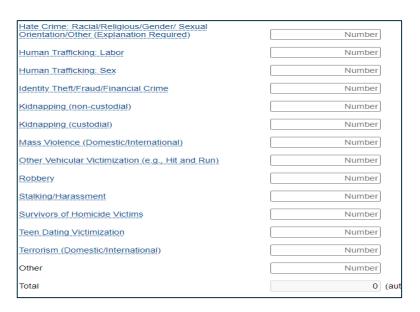
Question 5A: Number of victimization types for each individual who received services based on a presenting victimization during the reporting period.

Enter ALL victimization types for each individual served in this reporting period.

• If the victimization type was not identified during a hotline call add to "Other."

The total number of victimizations should be greater than or equal the number of individuals reported in Question 1 and 2.





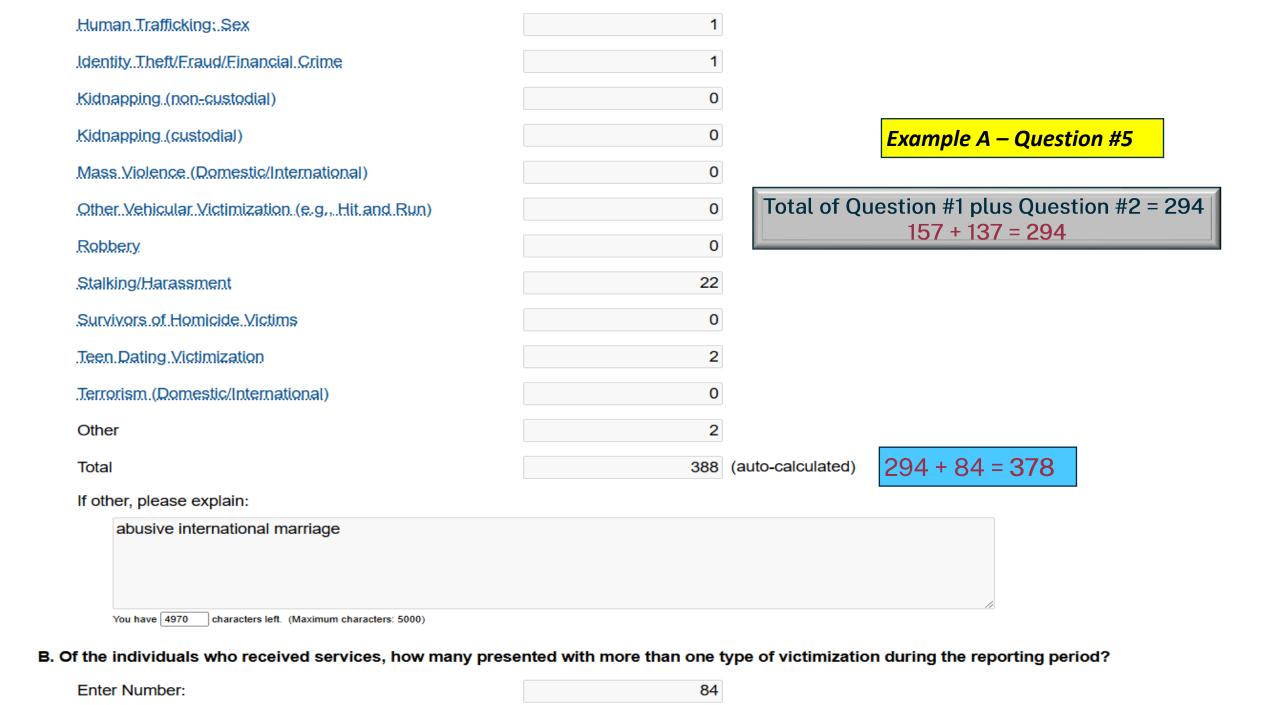


Performance Measurement Tool (PMT)

<u>Victim Assistance</u>
WI - JUSTICE, WISCONSIN DEPARTMENT OF

JUSTICE FOR VICTIMS • JUSTICE FOR ALL

OVC PMT Home	Administration	Profile	SAR	Enter Data	Reports	Need Help?	Logout		
Reporting Period: 07/01/2024 - 09/30/2024 Sub-grantee Name: Example A Please be aware that your session will time out 30 minutes after you stop saving data. To avoid losing or having to reenter data, click the 'save' button before leaving the system unattended or when you're finished entering data.									
POPULATION	POPULATION DEMOGRAPHICS DIRECT SERVICES SUBGRANTEE ANNUALLY REPORTED QUESTIONS REVIEW								
	This section should be completed each reporting period. Source of data: Activities conducted at the subgrantee level.								
1. TOTAL	number of individu	als who rec	eived serv	ices during the	reporting pe	eriod.	157		
TOTAL number of anonymous contacts received during the reporting period.									
3. Of the number of individuals entered in question 1, how many were NEW individuals who received services from your agency for the first time during the reporting period. 79 Total of Question #1 plus Question #2 = 294									
	Ne cannot track ne	ew individua	ls				57 + 137 = 294		





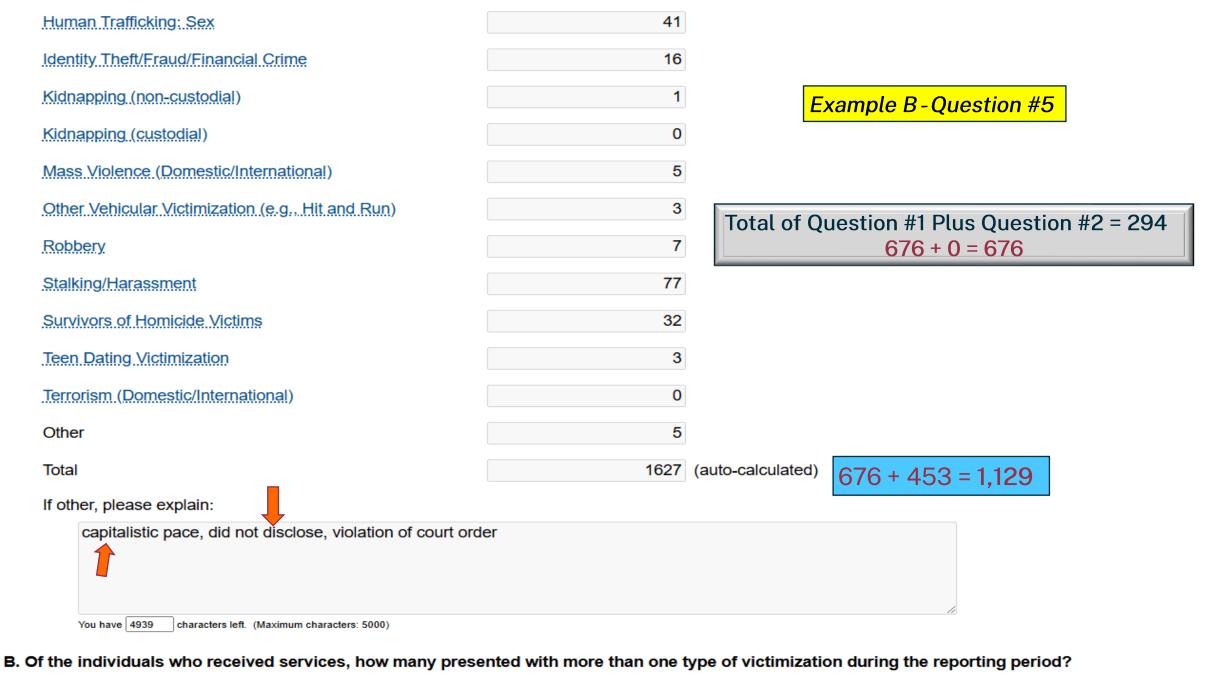
Performance Measurement Tool (PMT)

<u>Victim Assistance</u>

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OVC PMT Home	Administration	Profile	SAR	Enter Data	Reports	Need Help?	Logout	
Reporting Period: 07/01/2024 - 09/30/2024 Sub-grantee Name: Example B Please be aware that your session will time out 30 minutes after you stop saving data. To avoid losing or having to reenter data, click the 'save' button before leaving the system unattended or when you're finished entering data.								
POPULATION	DEMOGRAPHICS	DIRECT	T SERVICE	s subgr	ANTEE ANNU	JALLY REPORTE	D QUESTIONS	REVIEW
This section should be completed each reporting period. Source of data: Activities conducted at the subgrantee level.								
1. TOTAL	number of individua	als who rece	eived.servi	ices during the	reporting pe	eriod	676	
TOTAL number of anonymous contacts received during the reporting period.								
3. Of the number of individuals entered in question 1, how many were NEW individuals who received services from your agency for the first time during the reporting period. 140 Total of Question #1 Plus Question #2 = 676 676 + 0 = 676								



Enter Number: 453

Anonymous Contacts – Victimization Types

.Terrorism.(Domestic/International)	0
Other	439
Total	1449 (auto-calculated) 1,188 + 260 = 1,448
If other, please explain:	
Other = 439 Anonymous Phone Calls	
You have 4967 characters left. (Maximum characters: 5000)	
. Of the individuals who received services, how many p	resented with more than one type of victimization during the reporting period

- If no victimizations known for Anonymous Contacts add those individual's Victimization numbers into <u>Other</u>.
 - Numbers for example:
- (Q# 1 = 749) + (Q#2 Anonymous Contacts = 439) = Total is 1,188



Type of Victimizations Question 5B

Question 5B: Of the individuals who received services, how many presented with more than on type of victimization during the reporting period?

Of the total individuals served (total of Q#1 and Q#2), how many victims presented with more than one type of victimization.

For example, if you are serving a victim who identifies being a victim of domestic violence as their primary victimization, but later discloses they are also a victim of sexual assault then they are considered to have more than one victimization. For this particular example the victim has more that one victimization type which is domestic violence and sexual assault, then this victim would be counted in both Q5A and Q5B.

Recap Questions 5A and 5B

5A is ALL victimizations per individual served during the reporting period.

5B is victims presenting with more than one victimization which cannot be greater than the total number of individuals served. (Q1 and Q2)

Using the example from the previous slide, if you are serving a victim who identifies as being a victim of domestic violence and sexual assault then they would be counted in both 5A and 5B.

If the victim only identified being a victim of domestic violence but no other victimizations, then they would only get counted in 5A, and 5B would be 0.

Special Classification of Individuals Question 5C

5C: Special classification of individuals (Self-reported)

Enter data from ALL individuals who received services who <u>self identify</u> in one or more of these categories:

- Deaf/Hard of Hearing
- Homeless
- Immigrants/Refugee/Asylum Seekers
- LGBTQ
- Veterans
- Victims with Disabilities: Cognitive/Physical/Mental
- Victims with Limited English Proficiency
- Other

It is important for victims to self report this data. Advocates should never assume a victim's gender identity, ethnicity/race, age, or other special classifications.

Save & Continue

 Click Save & Continue on the bottom of the page to continue to the Direct Services section of the PMT.





Direct Services

- 6. Number of individuals assisted with a victim compensation application during the reporting period: Number
 - Enter the number of individuals who received assistance with completing a victim compensation application, even if they did not submit the application.
 - Assisting victims in seeking crime victim compensation benefits is a VOCA requirement and simply providing an individual with an application does NOT qualify as assistance.

Advocates must assist victims in seeking available crime victim compensation benefits. Crime Victim Compensation (CVC) is a program operated by OCVS to reimburse innocent crime victims for certain out-of-pocket expenses (mostly lost wages and medical expenses).

To find information regarding Crime Victim Compensation please go to: Apply for Crime Victim Compensation

Wisconsin Department of Justice

Direct Services

- 7. Select the types of services provided by your organization during the reporting period:
 - ☐ A. Information & Referral
 - □ B. Personal Advocacy/Accompaniment
 - ☐ C. Emotional Support or Safety Services
 - ☐ D. Shelter/Housing Services
 - □ E. Criminal/Civil Justice System Assistance
- Check the boxes of the services your agency provided during the reporting period, by checking the box will expand into different types of services.
- If you did NOT provide any of the services, do not check the box, if you check the box and don't
 enter numbers this creates an error which will lead to OCVS staff or it will be returned to you to
 make corrections.

Direct Services-Information & Referral Question 7A

- 7. Select the types of services provided by your organization during the reporting period:
 - A. Information & Referral

Enter the number of individuals who received services in this category: | Number of individuals

- Enter the total number of individuals who received services.
- Once you add the number of individuals the list will expand further.

Direct Services- Information & Referral Question 8A

On the previous slide you entered the number of <u>individuals</u> who received information and referral services.

Now you will enter the number of times each SERVICE was provided (A1-A4)

A. Information & Referral

Enter the number of times services were provided in each subcategory.

A1. Information about the criminal justice process | Number of occurrences

A2. Information about victim rights, how to obtain notifications, etc. Number of occurrences

A3. Referral to other victim service programs | Number of occurrences

A4. Referral to other services, supports, and resources (includes legal, Number of occurrences Medical, faith-based organizations, address confidentiality programs etc.)

This number reflects the number of times advocates have met with victims and provided services. The number of services should be more than the number of individuals that were served.

Question 8A:

Example A

8. Total number of individuals who received services by service type AND number of times each service was provided during the reporting period A. Information & Referral Enter the number of individuals who received services in this category 133 Enter the number of times services were provided in each subcategory. A1. Information about the criminal justice process 595 A2. Information about victim rights, how to obtain notifications, etc. 123 A3. Referral to other victim service programs 68 A4. Referral to other services, supports, and resources (includes legal, medical, faithbased organizations, address confidentiality programs, etc.) 731

Individuals vs Services Example

7. Select the types of services provided by your organization during the reporting period: A. Information & Referral
Enter the number of individuals who received services in this category: 10
The number of individuals served must equal the total in Q1 + Q2
Now you will enter the number of times each SERVICE was provided (A1-A4)
A. Information & Referral
Enter the number of times services were provided in each subcategory.
A1. Information about the criminal justice process 5
A2. Information about victim rights, how to obtain notifications, etc. 20
A3. Referral to other victim service programs 0
A4. Referral to other services, supports, and resources (includes legal, Medical, faith-based organizations, address confidentiality programs etc.) 10

The number of services provided can be less than, greater than or equal to the number individuals. Services are the number of times advocates provided each particular service to victims of crime during the reporting period. Services may include in-person or virtual meetings, hotline calls, support group, etc.

Individuals vs Services Example

Remember 10 individuals received Information and Referral Services from the previous slide. Now we will enter the number of times each SERVICE was provided (A1-A4)

A. Information & Referral

A1. Information about the criminal justice process

Of those 10 individuals, 5 received information about the criminal justice process.

5

A2. Information about victim rights, how to obtain notifications, etc.

All 10 individuals, met with their advocates twice during the reporting period regarding information about victim rights.

20

A3. Referral to other victim service programs

None of them were referred to other victim service programs

)

A4. Referral to other services, supports, and resources (includes legal, Medical, faith-based organizations, address confidentiality programs etc.)

All 10 were referred to other services and community resources.

10

Direct Services- Personal Advocacy/ Accompaniment Question 8B

- 7. Select the types of services provided by your organization during the reporting period:
 - B. Personal Advocacy/Accompaniment

Enter the number of individuals who received services in this category: Number of Individuals

- Enter the total number of individuals who received services.
- Once you add the number of individuals the list will expand further.

Direct Services-Personal Advocacy/Accompaniment Question 8B

On the previous slide you entered the number of <u>individuals</u> who received personal advocacy/accompaniment services. Now, you will enter the number of times each service was provided

B. Personal Advocacy/Accompaniment Enter the number of times each SERVICE was provided (B1-B10).

B1. Victim advocacy/accompaniment to emergency medical care.

B2. Victim advocacy/accompaniment to medical forensic exam

B3. Law enforcement interview advocacy/accompaniment

B4. Individual advocacy (assistance in applying for public benefits, return of personal property or effects)

B5. Performance of medical or nonmedical forensic exam or interview or medical evidence collection

B6. Immigration assistance (special visas, continued presence application, and other immigration relief

B7. Intervention with employer, creditor, landlord, or academic institution

B8. Child or dependent care assistance (includes coordination of services)

B9. Transportation assistance (includes coordination of services)

B10. Interpreter Services

Number of occurrences Number of occurrences Number of occurrences | Number of occurrences Number of occurrences

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Question 8B:

Example A

B. Personal Advocacy/ Accompaniment	
Enter the number of individuals who received services in this category	148
Enter the number of times services were provided in each subcategory.	
B1. Victim advocacy/accompaniment to emergency medical care	3
B2. Victim advocacy/accompaniment to medical forensic exam	7
B3. Law enforcement interview advocacy/accompaniment	7
B4. Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)	1622
B5. Performance of medical or nonmedical forensic exam or interview or medical evidence collection	0
B6. Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)	0
B7. Intervention with employer, creditor, landlord, or academic institution	0
B8. Child or dependent care assistance (includes coordination of services)	0
B9. Transportation assistance (includes coordination of services)	18
B10. Interpreter services	6

Direct Services- Emotional Support or Safety Services Question 7C

- 7. Select the types of services provided by your organization during the reporting period:
 - C. Emotional Support or Safety Services

Enter the number of individuals who received services in this category: *Number of Individuals*

- Enter the total number of individuals who received services.
- Once you add the number of individuals the list will expand further.

Direct Services- Emotional Support and Safety Services Question 8C

On the previous slide you entered the number of <u>individuals</u> who received emotional support and safety services.

Now you will enter the number of times each SERVICE was provided (C1-C7)

C. Emotional Support and Safety Services

Enter the number of times services were provided in each subcategory.

- C1. Crisis Intervention (in-person, includes safety planning, etc.) Number of occurrences
- C2. Hotline/crisis line counseling | Number of occurrences
- C3. On-scene crisis response (e.g. community crisis response) | *Number of occurrences*
- C4. Individual counseling | *Number of occurrences*
- C5. Support groups (facilitated or peer) Number of occurrences
- C6. Other Therapy (traditional, cultural, or alternative healing, art, *Number of occurrences* writing, or play)
- C7. Emergency financial assistance Number of occurrences

Question 8C:

Example A

Emotional Support or Safety Services	
Enter the number of individuals who received services in this category	290
Enter the number of times services were provided in each subcategory.	
C1. Crisis intervention (in-person, includes safety planning, etc.)	922
C2. Hotline/crisis line counseling	462
C3. On-scene crisis response (e.g., community crisis response)	0
C4. Individual counseling	543
C5. Support groups (facilitated or peer)	14
C6. Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)	0
C7. Emergency financial assistance	22

Anonymous Contacts - Services

C. Emotional Support or Safety Services		
Enter the number of individuals who received services in this category	678	
Enter the number of times services were provided in each subcategory.		
C1. Crisis intervention (in-person, includes safety planning, etc.)	1140	
C2. Hotline/crisis line counseling	898	
C3. On-scene crisis response (e.g., community crisis response)	0	
C4. Individual counseling	0	
C5. Support groups (facilitated or peer)	119	
C6. Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)	0	
.C.7Emergency.financial.assistance	485	

 If no Services known for Anonymous Contacts – add those individual's services into Question #8E under C2.

Numbers for example:

(Q#1 = 749) + (Q#2 Anonymous Contacts = 439) = Total is 1,188



Direct Services - Shelter/Housing Services Question 7D

- 7. Select the types of services provided by your organization during the reporting period:
 - D. Shelter/Housing Services

Enter the number of individuals who received services in this category: | Number of Individuals

- Enter the total number of individuals who received services.
- Once you add the number of individuals the list will expand further.

Direct Services- Shelter/Housing Services Question 8D

On the previous slide you entered the number of <u>individuals</u> who received emotional support and safety services.

Now you will enter the number of times each SERVICE was provided (D1-D3)

D. Shelter/Housing Services

Enter the number of times services were provided in each subcategory.

- D1. Emergency shelter or safe house Number of occurrences
- D2. Transitional housing Number of occurrences
- D3. Relocation assistance (includes assistance with obtaining housing)

Number of occurrences

Question 8D:

Example A

D. Shelter/ Housing Services	
Enter the number of individuals who received services in this category	82
Enter the number of times services were provided in each subcategory.	
D1. Emergency shelter or safe house	66
D2. Transitional housing	19
D3. Relocation assistance (includes assistance with obtaining housing)	0

Direct Services - Criminal/Civil Justice System Assistance Question 7E

- 7. Select the types of services provided by your organization during the reporting period:
 - E. Criminal/Civil Justice System Assistance

Enter the number of individuals who received services in this category: | *Number of Individuals*

- Enter the total number of individuals who received services.
- Once you add the number of individuals the list will expand further.

Direct Services- Criminal/Civil Justice System Assistance Question 8E

On the previous slide you entered the number of <u>individuals</u> who received emotional support and safety services.

Now you will enter the number of times each SERVICE was provided (E1-E11)

E. Criminal/Civil Justice System Assistance

Enter the number of times services were provided in each subcategory.

- E1. Notification of criminal justice events
- E2. Victim Impact statement assistance
- E3. Assistance with restitution
- E4. Civil legal assistance in obtaining protection or restraining order
- E5. Civil legal assistance with family law issues
- E6. Other emergency justice-related assistance
- E7. Immigration assistance
- E8. Prosecution interview advocacy/accompaniment
- E9. Law enforcement interview advocacy/accompaniment
- E10. Criminal advocacy/accompaniment
- E11. Other legal advice and/or counsel

Number of occurrences

Question 8E:

Example A

E. Criminal/ Civil Justice System Assistance	
Enter the number of individuals who received services in this category	82
Enter the number of times services were provided in each subcategory.	
E1. Notification of criminal justice events	66
E2. Victim impact statement assistance	19
E3. Assistance with restitution	0
E4. Civil legal assistance in obtaining protection or restraining order	78
E5. Civil legal assistance with family law issues	200
E6. Other emergency justice-related assistance	2
E7. Immigration assistance	0
E8. Prosecution interview advocacy/accompaniment	6
E9. Law enforcement interview advocacy/accompaniment	4
E10. Criminal advocacy/accompaniment	7
E11. Other legal advice and/or counsel	0

Back to Example A:

Questions 8A-8E equals the total number of individuals served in the reporting period = 294 8A = 133 Individuals

8B = 148 Individuals

8C = 290 Individuals

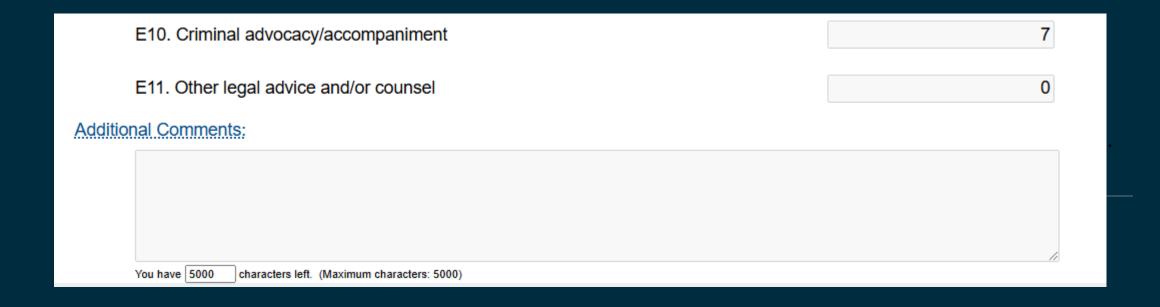
8D = 82 Individuals

8D = 82 Individuals

Total is 294 Individuals Receiving Services in this Reporting Period

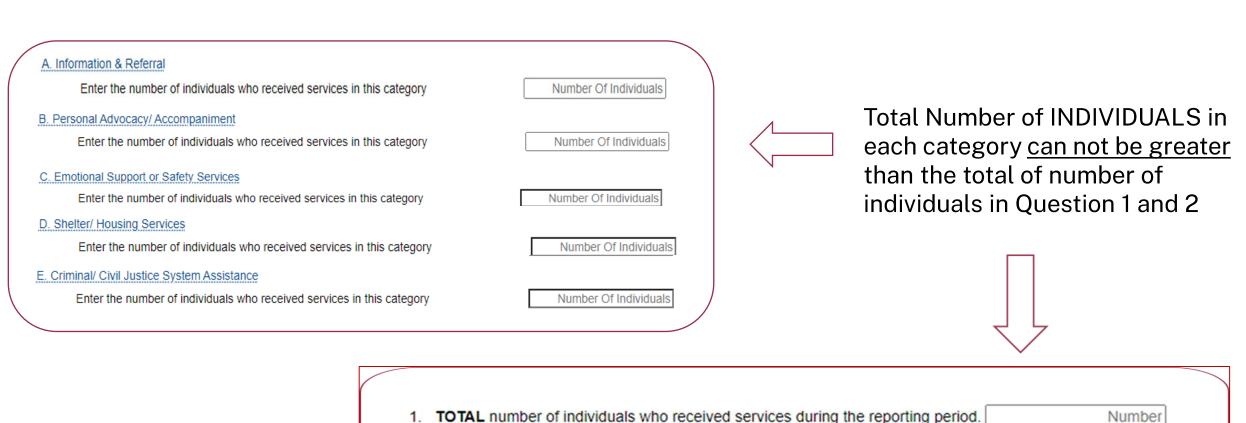
Additional Comments

Use to explain fluctuations, discrepancies, or variations in quarterly data



Check your Work

For sections A-E the total number of INDIVIDUALS who were provided services should equal Question 1 and 2.



TOTAL number of anonymous contacts received during the reporting period.

https://www.doj.state.wi.us/

Number

Ensuring Accurate PMT Data

Consider adding other checks and balances:

- Run Reports more frequently (for electronic databases)
- Remind advocates to enter their data before running reports or starting PMT Report.
- Utilize the PMT checklist.
- Check the actual PMT report before submitting it by adding the numbers you are entering for accuracy. For example, the numbers in questions 5A-5B and 8A-8E.
- Provide an annual PMT refresher training. Training is key to submitting quality data.
- Review OVC PMT Dictionary and Terminology at the start of each grant period
- Consider utilizing other policies, procedures, and other tracking tools other than your data base to ensure accuracy.
 - For example, if your agency provides emergency victim assistance, plan to review your gift card tracking tool for the number of times material assistance (gift cards) was given.





Many sub-recipients under-report on aspects of their VOCA project in the PMT



Common places we see under reporting are in the Direct Services provided



Effective data collection databases and tools, as well as Teaching/Training staff on the OVC PMT will allow you to report all of the work you're doing with your VOCA grant

Under-Reporting of Services and Victimizations

BREAK





Wisconsin Department of Justice PMT Data Collection Scenario

Mary Colletti, Grants Manager Ashley Welak, Grants Manager Michelle Bailey, Grants Manager

PMT Scenario - Meet Maggie

Maggie is a 24-year-old woman who identify as lesbian and multiple races and non-Hispanic. She is staying at her sister's house because her partner threatened her with a knife last night. She did not call the police, she just got out as soon as she could. She would like to file a restraining order against her partner because she has been controlling and isolating her from friends and family. She doesn't have transportation to get to the courthouse to file a restraining order or get medications. She is undecided if she wants to file a police report, but she doesn't make enough money to move out and into a place of her own. Her girlfriend knows everything she does, she tracks her location, drives by and calls her place of employment several times throughout the day, and sends 100's of text messages.

PMT Scenario - Demographics

What are Maggie's Demographics?

Race/Ethnicity: Mixed Race, non-Hispanic

Gender Identity: Female

Age: 24

Race/Ethnicity American Indian or Alaska Native Asian Black or African American Hispanic or Latino Native Hawaiian or Other Pacific Islander White Non-Latino or Caucasian Some Other Race ★ Multiple Races Not Reported Note: All staff should be tracking this information the same way.

Ge	nder Identity	
	Male	
×	Female	
	Other	
	Not Reported	

Ag	Age		
	Age 0-12		
	Age 13-17		
×	Age 18-24		
	Age 25-59		
	Age 60 and older		

PMT Scenario – Victimization Type(s)

Victimization Type(s)

Advocates will choose the victimization type(s). From the scenario what victimizations did Maggie experience?

Consider the following statements from the scenario:

- She's staying at her sister's house because her girlfriend threatened her with a knife last night.
- Her girlfriend knows everything she does, she tracks her location, she drives and calls her place of employment several times throughout the day and sends 100s of text messages.

Victimization Types Maggie Experienced:

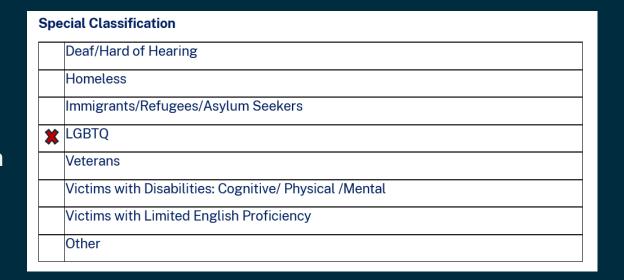
- Family/ Domestic Violence
- Stalking/Harassment

Adult Physical Assault (Includes Aggravated and Simple Assault)
Simple Assault
Adult Sexual Assault
Adults Sexually Abused/Assaulted as Children
Arson
Bullying (Verbal, Cyber or Physical)
Burglary
Child Physical Abuse or Neglect
Child Pornography
Child Sexual Abuse/Assault
Domestic and/or Family Violence
DUI/DWI Incidents
Elder Abuse or Neglect
Hate Crime: Racial/Religious/Gender/ Sexual Orientation/Other (Explanation Required)
Human Trafficking: Labor
Human Trafficking: Sex
Identity Theft/Fraud/Financial Crime
Kidnapping (non-custodial)
Kidnapping (custodial)
Mass Violence (Domestic/International)
Other Vehicular Victimization (e.g., Hit and Run)
Robbery
Stalking/Harassment
Survivors of Homicide Victims
Teen Dating Victimization

PMT Scenario- Special Classification(s)

Select any special classifications which the victim has self-reported or identified.

Select LGBTQ under Special Classification(s) In this scenario Maggie identified as Lesbian.



PMT Scenario - Direct Services

What direct services were provided to Maggie?

- Safety planning
- Information about restraining order and the criminal justice system
- Gift Card to get medications
- Transportation (Gas Voucher or Taxi Voucher)
- Restraining order paperwork
- Community Resource Packet given (Referral to Clerk of Courts to file restraining order, Rental/HUD Assistance, food pantry, Legal Action etc..)
- Law enforcement interview advocacy/accompaniment (If the client chooses to file a police report and an advocate accompanies them)
- Provided crime victim compensation application and information

PMT Scenario – Direct Services Let's Break it down

In the previous slide we addressed each activity and service that was provided to Maggie. We now need to break this down further. Each and every service is broken down by these 5 categories

7. Select the types of services	provided by your	organization durin	g the reporting period
---------------------------------	------------------	--------------------	------------------------

- ☐ A. Information & Referral
- B. Personal Advocacy/Accompaniment
- □ C. Emotional Support or Safety Services
- □ D. Shelter/Housing Services
- ☐ E. Criminal/Civil Justice System Assistance



PMT Scenario – Direct Services Information & Referral

Information & Referral Information about the criminal justice process Information about victim rights, how to obtain notifications, etc. Referral to other victim service programs Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)

A1 – Discussed procedure for restraining order, and if a police report is filed

A2 – Discussed how to file a restraining order, and was given resources (VINE, website to view upcoming court dates and if abuser has been served)

A4-Community Resource packet was given to help with rental assistance, food pantry, contact information to contact law enforcement if needed, and other resources for mental health services, etc..

PMT Scenario – Direct Services Personal Advocacy/Accompaniment

B3 – If police report was filed and advocate accompanied them.

B4 – Assisted with housing application and resources

B9-Transportation voucher was provided to courthouse and to get medications.

Pers	sonal Advocacy/Accompaniment
	Victim advocacy/accompaniment to emergency medical care
	Victim advocacy/accompaniment to medical forensic exam
*	Law enforcement interview advocacy/accompaniment
*	Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)
	Performance of medical or nonmedical forensic exam or interview or medical evidence collection
	Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
	Intervention with employer, creditor, landlord, or academic institution
	Child or dependent care assistance (includes coordination of services)
*	Transportation assistance (includes coordination of services)
	Interpreter services

PMT Scenario – Direct Services Emotional Support or Safety Services

Emotional Support or Safety Services Crisis intervention (in-person, includes safety planning, etc.) Hotline/crisis line counseling On-scene crisis response (e.g., community crisis response) Individual counseling Support groups (facilitated or peer) Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.) 😭 Emergency financial assistance

C1-Provided and assisted with safety plan

C7 – Gift card was provided for medications

PMT Scenario – Direct Services Shelter and Housing Services

Shelter/Housing Services Emergency shelter or safe house Transitional housing Relocation assistance (includes assistance with obtaining housing)

Leave this section blank as none of these services were provided to Maggie.

PMT Scenario – Direct Services Criminal/Civil Justice System Assistance

E1-Explained upcoming court dates, called back to inform them of next court date.

E4-Assisted and provided information and paperwork to file a restraining order.

E9 – Advocate assisted them to file police reports

Cri	minal/Civil Justice System Assistance
*	Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
	Victim impact statement assistance
	Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
*	Civil legal assistance in obtaining protection or restraining order
	Civil legal assistance with family law issues (e.g., custody, visitation, or support)
	Other emergency justice-related assistance
	Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
	Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and with victim/witness)
*	Law enforcement interview advocacy/accompaniment
	Criminal advocacy/accompaniment
	Other legal advice and/or counsel

PMT Scenario Overview of PMT data for Maggie

Demographics

- 24 Years Old
- Female
- Mixed Race, Non-Hispanic

Victimization Types:

- Family/Domestic Violence
- Stalking/Harassment

Special Classification(s)

LGBTQ

Direct Services:

- Crisis Intervention (Safety planning)
- Civil Legal Assistance in obtaining a restraining order
- Emergency Financial Assistance (Gift Card to get medications)
- Transportation Assistance (Gas Voucher or Taxi Voucher)
- Information and Referral (Referral to Clerk of Courts to file restraining order, Rental/HUD Assistance, food pantry, Legal Action etc..)
- Law enforcement interview advocacy/accompaniment (If the client chooses to file a police report and an advocate accompanies them)
- Provided crime victim compensation application and information

PMT Scenario Continued Services

If Maggie continues services with your agency you <u>must</u> continue to track each individual service that was provided <u>and</u> the number of times you provided that service.

For example, the next day Maggie calls again to explain the judge granted a temporary restraining order and would like an advocate to attend her injunction hearing with her.

Then the advocate taking this phone call will need to add this service as a hotline call into your database and must be counted under Emotional Support or Safety Services in the PMT report.

En	notional Support or Safety Services
	Crisis intervention (in-person, includes safety planning, etc.)
×	Hotline/crisis line counseling
	On-scene crisis response (e.g., community crisis response)
	Individual counseling
	Support groups (facilitated or peer)
	Other Therapy (traditional, cultural, or alternative healing; art, writing, or play
	therapy, etc.)
	Emergency financial assistance

PMT Scenario Continued Services #3 Financial and Civil Legal Assistance

The advocate continues to assist Maggie by providing a gift card for fuel to attends her injunction hearing, and the advocates goes with her to court. The advocate needs to add the additional services to the data base as well to be counted in the PMT report.

Emotional Support or Safety Services Crisis intervention (in-person, includes safety planning, etc.) Hotline/crisis line counseling On-scene crisis response (e.g., community crisis response) Individual counseling Support groups (facilitated or peer) Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.) Emergency financial assistance

Or add this service to Transportation Assistance under (B) Personal Advocacy Accompaniment, pending your agency's policy and available resources.

Criminal/Civil Justice System Assistance
Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
Victim impact statement assistance
Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
Civil legal assistance in obtaining protection or restraining order
Civil legal assistance with family law issues (e.g., custody, visitation, or support)
Other emergency justice-related assistance
Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and with victim/witness)
Law enforcement interview advocacy/accompaniment
Criminal advocacy/accompaniment
Other legal advice and/or counsel

PMT Scenario Continued Services #4 Law Enforcement Interview

Maggie calls again after attending the injunction hearing and would like assistance in filing a police report as her abuser has violated the restraining order. The advocate accompanies Maggie to the local police department to file a police report. Next, the advocate creates a safety plan with Maggie after talking to law enforcement.

Criminal/Civil Justice System Assistance

Notification of criminal justice events (e.g., case status, arrest, court proceedings, case
disposition, release, etc.)
Victim impact statement assistance
Assistance with restitution (includes assistance in requesting and when collection
efforts are not successful)
Civil legal assistance in obtaining protection or restraining order
Civil legal assistance with family law issues (e.g., custody, visitation, or support)
Other emergency justice-related assistance
Immigration assistance (e.g., special visas, continued presence application, and other
immigration relief)
Prosecution interview advocacy/accompaniment (includes accompaniment with
prosecuting attorney and with victim/witness)
Law enforcement interview advocacy/accompaniment
Criminal advocacy/accompaniment
Other legal advice and/or counsel

Emotional Support or Safety Services Crisis intervention (in-person, includes safety planning, etc.) Hotline/crisis line counseling On-scene crisis response (e.g., community crisis response) Individual counseling Support groups (facilitated or peer) Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.) Emergency financial assistance

PMT Scenario Continued Services #5 Ongoing Support Group

After the law enforcement interview, Maggie decides she would like to come to support group and ongoing one-on-one meetings with her advocate.

Emotional Support or Safety Services				
	Crisis intervention (in-person, includes safety planning, etc.)			
	Hotline/crisis line counseling			
	On-scene crisis response (e.g., community crisis response)			
	Individual counseling			
×	Support groups (facilitated or peer)			
	Other Therapy (traditional, cultural, or alternative healing; art, writing, or play			
	therapy, etc.)			
	Emergency financial assistance			

If Maggie continues to come to support group on a weekly basis for one month, then Maggie will be counted 4 times for support group on the PMT Report.

Victim advocacy/accompaniment to emergency medical care				
Victim advocacy/accompaniment to medical forensic exam				
Law enforcement interview advocacy/accompaniment				
Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)				
Performance of medical or nonmedical forensic exam or interview or medical evidence collection				
Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)				
Intervention with employer, creditor, landlord, or academic institution				
Child or dependent care assistance (includes coordination of services)				
Transportation assistance (includes coordination of services)				
Interpreter services				

If Maggie continues to attend one-on-one meetings with the advocate, then Maggie will be counted for each time the advocate met with her on the PMT Report.

PMT Scenario Continued Services- Information and Referral

Let's recap the services Maggie received in Information and Referral:

Information & Referral

- 1 Information about the criminal justice process
- Information about victim rights, how to obtain notifications, etc.
- Referral to other victim service programs
- Referral to other services, supports, and resources (includes legal, medical, faithbased organizations, address confidentiality programs, etc.)

PMT Scenario Continued Services- Personal Advocacy/Accompaniment

Let's recap the services Maggie received in Personal Advocacy/Accompaniment:

Personal Advocacy/Accompaniment Victim advocacy/accompaniment to emergency medical care Victim advocacy/accompaniment to medical forensic exam Law enforcement interview advocacy/accompaniment Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects) Performance of medical or nonmedical forensic exam or interview or medical evidence collection Immigration assistance (e.g., special visas, continued presence application, and other immigration relief) Intervention with employer, creditor, landlord, or academic institution Child or dependent care assistance (includes coordination of services) Transportation assistance (includes coordination of services) Interpreter services

PMT Scenario Continued Services- Emotional Support or Safety Services

Let's recap the services Maggie received in Emotional Support or Safety Services:

Emotional Support or Safety Services

2	Crisis intervention (in-person, includes safety planning, etc.)
2	Hotline/crisis line counseling
0	On-scene crisis response (e.g., community crisis response)
0	Individual counseling
4	Support groups (facilitated or peer)
_	Other Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)
2	Emergency financial assistance

PMT Scenario Continued Services- Shelter/Housing Services

Let's recap the services Maggie received in Shelter/Housing Services:

Shelter/Housing Services

- O Emergency shelter or safe house
- Transitional housing
- Relocation assistance (includes assistance with obtaining housing)

PMT Scenario Continued Services- Criminal/Civil Justice System Assistance

Let's recap the services Maggie received in Criminal/Civil Justice System Assistance:

0	Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
0	Victim impact statement assistance
0	Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
2	Civil legal assistance in obtaining protection or restraining order
0	Civil legal assistance with family law issues (e.g., custody, visitation, or support)
0	Other emergency justice-related assistance
0	Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
0	Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and with victim/witness)
2	Law enforcement interview advocacy/accompaniment
0	Criminal advocacy/accompaniment
0	Other legal advice and/or counsel

PMT Scenario Overview of Continued Services

Information and Referral

Referral to Clerk of Courts to file restraining order, Rental/HUD Assistance, food pantry, Legal Action etc.

Hotline Calls

- Maggie called to request an advocate to accompany her to the restraining order (injunction) hearing
- Maggie called again when her abuser violated the restraining order and requesting accompaniment to court

Emergency Financial Assistance or transportation assistance

- Gift Card for medication
- Gift Card or Taxi Voucher for Maggie to get to court

Civil Legal Assistance in obtaining a restraining order

- The advocate assisted Maggie in filing the restraining order
- The advocate provided accompaniment to court for the restraining order

Crisis Intervention

- 1 service for safety planning after law enforcement interview
- 1 service for each one-on-one meetings

Law Enforcement Interview Advocacy or Accompaniment

• Advocate provided accompaniment to meet with law enforcement about her abuser violating the restraining order.

Support group

Maggie attended 4 support groups.

OCVS Grants & Training Team

Heather Alston-Shannon	<u>Susie Kanack</u>	<u>Leah Varnadoe</u>
CJA Support Specialist	SANE/Forensic Nursing Coordinator	OCVS Grants Support Specialist
Michelle Bailey	<u>Leanna Liska</u>	Pam Vincent
OCVS Grants Manager	VAWA STOP Administrator	Financial Grants Manager
<u>Lynn Cook</u>	Teresa Nienow	Justin Wartzenluft
CJA Administrator	Director of Grant Programs & Training	Victim Services Grants Supervisor
Mary Colletti	Kay Ragland	Courtney Watson
OCVS Grants Manager	Victim Services Training Coordinator	SAVS & VAWA SASP Administrator
<u>Deanna Grundl</u>	<u>Claudia Saavedra</u>	Ashley Welak
Track-Kit Program & Policy Analyst	OCVS Financial Grants Manager	OCVS Grants Manager
<u>Tanya Herranz</u>	Alexandra Stanley	
OCVS Financial Grants Manager	VOCA Administrator	
	https://w	ww.doj.state.wi.us/ocvs/ocvs-grant-programs

Questions?



OVC PMT Helpdesk

Monday-Friday 8:30am-5:00pm E.T.

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Thank You!