



PMT Checklist
PMT Data Requirements

VOCA subgrantees must maintain accurate documentation that supports the information submitted in the Office for Victims of Crime Performance Measurement Tool (OVC PMT) database. The **PMT Mapping Guide** provides terminology, definitions, and examples of victim services being provided by your program. The mapping guide may be used as a resource to ensure your program collects OVC PMT specific data that must then be entered on the OVC PMT website.

Please see the **OVC Performance Measure Dictionary and Terminology Resource** for resources and terms used as part of OVC's performance data collection efforts. This resource creates a single location to find definitions and examples of terms used across programs and standardizes definitions for easier reporting.

Demographics	Type of Victimization	Direct Services
<ul style="list-style-type: none">• Age• Race/Ethnicity• Gender Identity	<ul style="list-style-type: none">• Domestic Violence• Sexual Assault• Child Abuse/Neglect• Human Trafficking• Etc.	<ul style="list-style-type: none">• Information and referral• Personal Advocacy• Emotional Support• Safety Services• Housing Services• Criminal and Civil Justice System Assistance



Demographics

Date of Birth or Age (Self-Reported):

Race/Ethnicity (Self-Reported)

Individuals who self-report in **more than one race and/or ethnicity** category should be counted in the “**Multiple Races**” category.

If no data is collected for a category, check “NT” in that category to mark it as **Not Tracked**. This means that your agency is unable to submit data in this category, but efforts are underway to track data as requested.

	American Indian/Alaska Native
	Asian
	Black/African American
	Hispanic or Latino
	Native Hawaiian and Other Pacific Islander
	White Non-Latino/Caucasian
	Some Other Race
	Multiple Races
	Not Reported
	Not Tracked

Gender Identity (Self-Reported)

	Male
	Female
	Transgender
	Other
	Not Reported
	Not Tracked



Types of Victimizations
(Check all that apply)

Adult Physical Assault (Include Aggravated and Simple Assault)
Adult Sexual Assault
Adults Sexually Abused/Assaulted as Children
Arson
Bullying (Verbal, Cyber, or Physical)
Burglary
Child Physical Abuse or Neglect
Child Pornography
Child Sexual Abuse/Assault
Domestic and/or Family Violence
DUI/DWI Incidents
Elder Abuse or Neglect
Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other (Explanation Required)
Human Trafficking: Labor
Human Trafficking: Sex
Identity Theft/Fraud/Financial Crime
Kidnapping (Non-Custodial)
Kidnapping (Custodial)
Mass Violence (Domestic/International)

Special Classifications of Individuals (Self-Reported)

Deaf/Hard of Hearing
Homeless
Immigrants/Refugees/Asylum Seekers
LGBTQIA2S+
Veterans
Victims with Disabilities: Cognitive/Physical/Mental
Victims with Limited English Proficiency
Other
If other, please explain:



Direct Services

Select the types of services that were provide to the victim or survivor. **Check all that apply.**

Did you assist with the crime victim compensation application? **Yes or No**

Check yes if you helped the victim/survivor with completing a victim compensation application, even if they did not submit the application. Assisting victims in seeking crime victim compensation benefits is a VOCA requirement and simply providing an individual with an application does **NOT** qualify as assistance.

Advocates **must** assist victims in seeking available crime victim compensation benefits. Crime Victim Compensation (CVC) is a program operated by OCVS to reimburse innocent crime victims for certain out-of-pocket expenses (mostly lost wages and medical expenses).

Information and Referral

<input type="checkbox"/>	Information about the criminal justice process
<input type="checkbox"/>	Information about victim rights, how to obtain notifications, etc.
<input type="checkbox"/>	Referral to other victim service programs
<input type="checkbox"/>	Referral to other services, supports, and resources (<i>includes legal, medical, faith-based organizations, address-confidentiality programs, etc.</i>)

Personal Advocacy/Accompaniment

<input type="checkbox"/>	Victim advocacy/accompaniment to emergency medical care
<input type="checkbox"/>	Victim advocacy/accompaniment to medical forensic exam
<input type="checkbox"/>	Law enforcement interview advocacy/accompaniment
<input type="checkbox"/>	Individual advocacy (<i>e.g., assistance in applying for public benefits, return of personal property or effects</i>)
<input type="checkbox"/>	Immigration assistance (<i>e.g., special visas, continued presence application, and other immigration relief</i>)
<input type="checkbox"/>	Intervention with employer, creditor, landlord, or academic institution
<input type="checkbox"/>	Child or dependent care assistance (<i>includes coordination of services</i>)
<input type="checkbox"/>	Transportation assistance (<i>includes coordination of services</i>)
<input type="checkbox"/>	Interpreter services

Emotional Support or Safety Services

<input type="checkbox"/>	Crisis intervention (<i>in-person, includes safety planning, etc.</i>)
<input type="checkbox"/>	Hotline/crisis line counseling
<input type="checkbox"/>	On-scene crisis response (<i>e.g., community crisis response</i>)
<input type="checkbox"/>	Individual counseling
<input type="checkbox"/>	Support groups (<i>facilitated or peer</i>)
<input type="checkbox"/>	Other therapy (<i>traditional, cultural, or alternative healing; art, writing, or play therapy, etc.</i>)
<input type="checkbox"/>	Emergency financial assistance (<i>includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis,</i>



	<i>prophylactic and nonprophylactic medications, durable medical equipment, etc.)</i>
--	---

Shelter/Housing Services

	Emergency shelter or safe house
	Transitional housing
	Relocation assistance (includes assistance with obtaining housing)

Criminal/Civil Justice System Assistance

	Notification of criminal justice events (<i>e.g., case status, arrest, court proceedings, case disposition, release, etc.</i>)
	Victim impact statement assistance
	Assistance with restitution (<i>includes assistance in requesting and when collection efforts are not successful</i>)
	Civil legal assistance in obtaining protection or restraining order
	Civil legal assistance with family law issues (<i>e.g., custody, visitation, or support</i>)
	Other emergency justice-related assistance
	Immigration assistance (<i>e.g., special visas, continued presence application, and other immigration relief</i>)
	Prosecution interview advocacy/accompaniment (<i>includes accompaniment with prosecuting attorney and with victim/witness</i>)
	Law enforcement interview advocacy/accompaniment
	Criminal advocacy/accompaniment
	Other legal advice and/or counsel

If the client chooses to continue services with your agency you will continue to track each service provided, for example of ongoing services may be:

- Support group
- Criminal Justice accompaniment (Advocates going to future court dates, civil or criminal)
- Individually advocacy
- Material assistance (Food box, gift cards, vouchers, etc.)