



Criminal Justice

Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program (COSSUP) Wisconsin Deflection Initiative (WDI) Technology Implementation 2024(2026)

Grant Announcement

**Applications must be submitted through
WebGrants on or before December 31st, 2026 11:59 p.m.**

Wisconsin Department of Justice
Bureau of Justice Programs

Contact:

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State of Wisconsin Department of Justice

Grant Title - COSSUP WDI Technology Implementation 2024 (2026)

Program Area: Criminal Justice

Funding Announcement Description

This grant provides funding to sites participating in the Wisconsin Deflection Initiative (WDI) to modernize deflection program processes through technology implementation. Funds will support software, applications, and equipment to increase the efficiency of deflection screening, mobile case management of participants, and participant engagement and interaction. Technology implementation will improve program effectiveness, enhance data collection, and create operational efficiencies for deflection program staff.

Opportunity Category: Competitive

Important Dates

Application Due Date: December 31st, 2026, or until all grant funding has been awarded

Project Start Date: April 1st, 2026 (varies by approval date)

Project End Date: September 30th, 2027

Anticipated Funding Amount

\$500,000 is available through this initiative. Individual awards are available for up to \$50,000 for an initial project period. Project start dates and periods will vary depending on when applications are submitted and approved. Sites ready to begin immediately may receive funding as early as April 1, 2026, while applications will be accepted through August 31, 2026. Project budgets should reflect the specific project period based on anticipated start date.

**DOJ will seek a no-cost extension (NCE) to extend the COSSUP FY24 project period to September 30th, 2028. Additional funding to extend individual projects by twelve months may be available and will be contingent on NCE approval and satisfactory program performance. **

Eligibility

Agencies operating deflection programs in Wisconsin that align with the Wisconsin Deflection Initiative Essential Elements (WDIEE) are eligible to apply.

Match/Cost Sharing Requirement

There is no match required under this program.

Eligible Expenses:

Funding may be for Supplies & Operating Expenses and Consultants/Contractual.

Requirements for Federally Funded Grants



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System for Award Management (SAM) Registration:

CAGE Code Number: All applicants must be registered on the SAM (formerly Central Contractor Registration/CCR) database. This is the repository for standard information about federal financial assistance applicants, recipients, and sub recipients. If you had an active CCR, you have an active record in SAM. Applicants must update or renew their SAM registration on an annual basis. Information to update your entity records can be accessed at <https://sam.gov/SAM/>.

Unique Entity Identifier (UEI): All entities doing business using federal funds will be required to have an active UEI number.

- The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- As part of this transition, the DUNS Number has been removed from SAM.gov.
- Entity registration, searching, and data entry in SAM.gov now require use of the new Unique Entity ID.
- Existing registered entities can find their Unique Entity ID by following the steps [here](#).
- New entities can get their Unique Entity ID at SAM.gov and, if required, complete an entity registration.

WI DOJ cannot award funds until an agency has an active registration in SAM and is eligible to receive federal funds.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grant funds (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

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The Wisconsin Department of Justice (WI DOJ) through its Bureau of Justice Programs (BJP) provides financial and technical assistance to public safety and criminal justice agencies throughout the state. As the state administering agency (SAA) for state and federal juvenile and criminal justice programs WI DOJ is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing



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project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

Program Description and Background

With this solicitation, the WI DOJ Bureau of Justice Programs (BJP) aims to support Wisconsin Deflection Initiative (WDI) sites in modernizing processes through technology implementation. As part of the COSSUP FY24 grant, up to 10% of funds (approximately \$500,000) have been allocated specifically for technology that will enhance deflection program operations.

The WDI is a collaborative initiative that brings together deflection programs to implement proactive community approaches to address the opioid and substance use epidemic. Deflection programs connect individuals with treatment and recovery services as an alternative to or in conjunction with traditional criminal justice responses. The goal of this technology grant is to improve program effectiveness, enhance data collection capabilities, and create operational efficiencies for deflection program staff. Screening, case management, and participant retention and engagement are all areas that could be more efficient and effective with the implementation of technology.

Agencies operating deflection programs in Wisconsin that align with the Wisconsin Deflection Initiative Essential Elements (WDIEE) are eligible to apply. This includes city, township, county, or tribal governments implementing one or more of the six deflection pathways outlined in the WDIEE in collaboration with law enforcement or first responders.

This technology grant opportunity addresses three key areas:

- Software or applications to increase the efficiency of deflection screening and assessment at the time of contact with law enforcement, first responders, or outreach staff
- Software or applications for mobile case management of deflection program participants, supporting field-based documentation, service coordination, and participant progress tracking
- Software or applications to increase participant engagement and interaction, including appointment reminders, secure messaging, resource sharing, and tools to support retention and ongoing communication with program staff

Application Submission

All application must be submitted through WI DOJ's web-based grants management system called WebGrants which can be accessed at <https://webgrants.wisdoj.gov>. There are enrollment and user guides on the WI DOJ website which can be found at www.wisdoj.gov/Pages/Grants/UserGuides.aspx.

If you encounter problems in each section, click on the Online Help button.



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Application Components

General Information:

This section asks for your project title, Project Director, Organization, and Additional Contacts.

Personnel

This section in WebGrants asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page, so if you encounter problems, please check online help by clicking the floating HELP button. The **Project Director** will be the main point of contact for all grant-related communications. The **Financial Officer** is the individual responsible for financial activities in your organization while the project director will be overseeing project operations. The **Signatory** should be the highest elected official, or a designated proxy by the highest elected official, for the agency. All three should be separate individuals with three separate emails. This will be important for certifying Financial Claims and other communication. **Alternate contacts** from your organization who will have access to the grant should be added to this section.

Project Summary

Enter the project start date and project end date. In the Brief Project Description text box, please describe your project in 150 words or less.

A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what grant funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit.]”

Responses to this section will be used on the WI DOJ website, cited in WI DOJ reports, and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

Federal Funding Questions

This section contains questions regarding your organization

Project Details

- **Budget Narrative** (describe how the budget relates to the overall program/project strategy or implementation plan)



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- **Project Narrative** (describe your project in detail, including what objectives would be accomplished)

Budget

Complete a project budget using the following categories. For each category used, enter a computation in each budget line and a justification that describes how the items in that category will be used during the course of the grant period. **It is important that you include specific details in the justification field for each budget line.**

Supplies and Operating Expenses: Supplies includes consumables such as paper, postage, software, computer/laptop, monitor, accessories, license and subscriptions. Operating expenses include items such as rent and utilities. All supply and operating expenses have an acquisition cost of less than \$10,000 per unit.

Example for computation line:

- *Rent \$150/mo. x 12 months = \$1,800. When entering this into the amount text box please round up to the nearest dollar.*

(Please note: Costs will only be reimbursed for services occurring within the project period. If the total cost goes beyond the project end date or starts prior to the start date (ex: annual subscription costs), those costs will need to be prorated).

Consultants/Contractual: Provide costs associated with individuals or entities providing services through a contractual arrangement. With the exception of a few justified sole source situations, contracts should be awarded via competitive processes. Attach detailed information to support the total cost of each contract. For each consultant enter the name, if known; service to be provided; hourly or daily fee (8-hour day); and estimated time on the project. Consultant fees in excess of \$650 per 8-hour day or \$81.25 per hour require federal approval and will require additional justification. List all expenses to be paid from the grant to the individual consultant in addition to their fees (e.g., travel, lodging, meals, etc.). Show the basis of computation for each service requested. Within 30 days of grant award date, a signed contract must be received by WI DOJ. No fund reimbursements will be made prior to receipt of the contract.

Agency Profile

Provide an overview of your agency and current deflection program operations, including which WDIEE pathways you are implementing and key partnerships with law enforcement, treatment providers, or other community organizations.

Proposed Approach

Describe your current technology capabilities and specific technology needs related to deflection program operations. Explain which of the three technology focus areas your proposal addresses (screening efficiency, mobile case management, or participant



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engagement). Applicants may address one, two, or all three focus areas. Provide details about the specific technology, software, or applications you propose implementing for each focus area.

Describe your expected timeline for implementation, any staff training or technical assistance needs, and how the proposed technology will improve deflection program effectiveness. Include plans for sustaining the technology beyond the grant period.

Application Registration Requirements

SAM Entity Registration

All subrecipients must have an active account with [SAM.gov](https://sam.gov). This includes having a unique entity identifier (UEI). [SAM.gov](https://sam.gov) registration can take several weeks. To register, go to <https://sam.gov/entity-registration>.

Please note that **SAM registration is FREE**. You should never pay for creating a new SAM registration or updating or renewing an existing SAM registration.

Submit Applications Using WebGrants

Applications must be submitted through the WI DOJ WebGrants grants management system. Authorization to access WebGrants can take several days depending on registration activity. Once your WebGrants access is approved, you may begin your online grant application. If you have any problems using WebGrants, please contact [Program Manager Name Here] during business hours.

The WebGrants Login can be found at: <https://webgrants.wisdoj.gov/index.do>

For additional information and step-by-step instructions, please refer to the Wisconsin Department of Justice's website: <https://www.wisdoj.gov/Pages/Grants/grants.aspx>

Application Review and Award Criteria

All applications must be submitted on or before 11:59 pm on the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WI DOJ staff will review applications to ensure consistency with the grant announcement goals and objectives.

Post-Award Special Conditions/Reporting Requirements

Agencies awarded funds under this announcement are required to provide regular status reports. The schedule for reports will be included in the grant award materials. When received, please review all grant award special conditions and WebGrants reporting requirements.



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Financial Claims: Subrecipients will submit financial claims in WebGrants based on the schedule in their Grant Award documents. Funding is solely on a reimbursement basis. Unless otherwise approved by WI DOJ, reimbursement requests shall only report actual, approved, and paid expenses during the reporting period.

Status Reports: Subrecipients will report on their progress in WebGrants based on the schedule in their Grant Award documents.

Performance Measurement Tool: Performance Measurement Tool (PMT) reports must be submitted quarterly or semi-annually (pick one) in the PMT system located at <https://ojpsso.ojp.gov> and uploaded into WebGrants Status Reports as required.

If you are awarded funds under this announcement, you will be required to provide regular status reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and WebGrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions (and any others noted on your award documents).

Standard Special Conditions

1. Grant recipients are advised that WI DOJ will monitor grants to ensure that funds are expended for appropriate purposes and that recipients are complying with state and federal requirements as described in the grant award contract. This includes timely completion of status reports and financial claims reports, active efforts to achieve and measure stated goals and objectives, appropriate documentation of activities and outcomes, on-going submission of participant data, and adherence to any conditions included in the grant award.
2. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
3. The WI DOJ reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to WI DOJ such as background check fees, etc. Refusal to provide information requested by WI DOJ may impact the payment of current or approval of future grant funds.
4. Please be advised that a hold may also be placed on any current or future application or grant payment if it is deemed that an agency is not in good standing on any WI DOJ grants or other reporting requirements, has other grants compliance issues (including being out of compliance with special conditions) that would make the applicant agency



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ineligible to receive future WI DOJ funding, failure to make progress in obtaining project goals and objectives, and/or is not cooperating with an ongoing WI DOJ grant review or audit.

5. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.
6. Program Income: To maintain consistent practices with other similar programs, and as a proven practice, projects funded under this announcement are subject to program income guidelines detailed in the federal Office of Justice Programs Financial Guide. Grant award funds received are **not** program income. Program income is income earned by the recipient, during the funding period, as a direct result of the award. Any fees charged to the participants of your project are considered program income. The amount earned as program income during the length of the grant period must be expended by the end of the grant period and must be used for the purposes and under the condition applicable to the award.
7. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition.
8. If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or WI DOJ representative would be able to identify the use of Federal and Matching funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
9. Award funds will be used to supplement, not supplant, planned or allocated funds.
10. To be allowable under a grant program, all funds (state, federal, and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 30 days of the grant period ending date.
11. All budget changes require prior approval from WI DOJ and must be requested in a grant modification via WebGrants.
12. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.



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13. Grant funds will be paid to the grantee on a reimbursement basis. Expenses must be incurred and paid for by the agency/organization within the reporting period.
14. Any changes in personnel involved with the grant including the Project Director, Financial Officer, and/or Signatory must be reported to WI DOJ in a grant modification via WebGrants.
15. Consultant fees in excess of \$650 per 8-hour day or \$81.25 per hour will require federal approval and additional justification.
16. Reimbursement for travel (i.e. mileage, meals and lodging) is limited to state rates.
17. Recipient fully understands that WI DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
18. All contracts pertaining to this grant must be submitted to WI DOJ within 30 days of receipt of Grant Award Documents.
19. If the grant award contains equipment, a request for reimbursement should only be submitted once the equipment is installed and testing has been completed.
20. Positions funded by this grant must have a position description. Submit the position description and name of employee in WebGrants as a Key Personnel Modification Request.
21. The recipient agrees to cooperate with WI DOJ monitoring to ensure compliance of U.S. Department of Justice Grants guidelines, Financial Guide, and U.S. Department of Justice, Office of Justice Programs (OJP) guidelines, protocols and procedures. Recipient agrees to cooperate with WI DOJ (including the Program Contact, Fiscal Contact, Grants Specialist Monitor, Supervisors, and/or Administration) for this award, including requests related to desk reviews and/or onsite/virtual visits. The recipient agrees to provide to WI DOJ all documentation necessary for WI DOJ to complete the monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set out by WI DOJ for providing the requested documents. Failure to cooperate with WI DOJ monitoring activities may result in actions that affect the recipient's WI DOJ awards, including, but not limited to: withholding and/or other restrictions on the recipient's access to award funds, referral to the WI DOJ designation of High-Risk grantees, or termination of an award(s).

Additional Special Conditions



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1. Deflection programs should work to ensure that treatment providers are following evidence-based practices, as well as striving to incorporate the National Standards for Culturally and Linguistically Appropriate Services in Health and Healthcare (National CLAS Standards)
2. The grantees may not use grant funds to pay for evaluations or assessments by external evaluators unless the grantee identifies its intent to make such payments in the grant application and states a rationale for external evaluation satisfactory to DOJ. All external evaluation agreements are subject to DOJ review and approval prior to grant award and during the grant period.
3. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law. Projects that continue to meet program requirements and make progress in attaining project goals and objectives will be able to reapply for funding in year two in a non-competitive environment.
4. Changes from the approved grant application to the scope of the program require approval from DOJ and should be under the direction of the oversight body.
5. Grantees must agree to comply with all reporting, data collection, and evaluation requirements, as determined by DOJ's Bureau of Justice Information and Analysis (BJIA). Grantees will be expected to submit data on program participants in the system designated by DOJ.
6. Entertainment, including amusement, diversion, social activities, and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are unallowable. In addition to the unallowable costs identified in the DOJ Grants Financial Guide, award funds may not be used for the following: prizes, rewards, entertainment, trinkets, or any other monetary incentives; client stipends; gift cards; or food and beverages.
7. Any written, visual, or audio publications, published utilizing grant funds shall contain the following statements: "This project was supported by Grant No. 15PBJA024-GG-04468-COAP awarded to WI DOJ by the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Additional guidance relating to publication and printing costs is set out in DOJ Grants Financial Guide under section III, 3.9 Allowable Costs, and in the Code of Federal Regulations (CFR) 2 C.F.R. § 200.461, 2 C.F.R. § 200.315 and Chapter 3.7.



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8. The recipient agrees to participate in DOJ-sponsored training events, technical assistance efforts, or conferences held by DOJ or its designees, upon DOJ's request. Grantees must participate in scheduled events, allow a programmatic or financial site visit, and accept technical assistance from DOJ.