



*Bureau of Justice Programs
Wisconsin Department of Justice*

JAG Elder Justice Continuation Project FY2023 (2026) Grant Announcement

**Applications must be submitted through
WebGrants on or before September 18, 2026, 11:59 p.m.**

Wisconsin Department of Justice
Bureau of Justice Programs

Contact:

Program/Policy: Michael Austin (608) 957-5219 Michael.Austin@wisdoj.gov
Budget/Fiscal: Sarah Fanning (608) 590-9464 Sarah.Fanning@wisdoj.gov



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

JAG Elder Justice Continuation Project FY2023 (2026)

Funding Announcement Description

Through this grant announcement, DOJ is seeking an application from the University of Wisconsin-Green Bay to continue ongoing support for the Wisconsin Elder Justice Coalition, Financial Abuse Specialist Teams, Elder Death Review Teams, and support training efforts for professionals that enhance their ability to address elder abuse.

Opportunity Category: Non-Competitive

Important Dates

Application Due Date: September 18, 2026

Project Start Date: October 1, 2026

Project End Date: September 30, 2027

Anticipated Funding Amount

A total of \$123,891 is available.

Eligibility

Eligibility is limited to the University of Wisconsin-Green Bay.

Match/Cost Sharing Requirement

There is no match required under this program.

Eligible Expenses:

Funding may be used for Personnel, Employee Benefits, Travel/Training, Supplies & Operating Expenses, and Consultants/Contractual.

Indirect costs are not eligible expenses.

Requirements for Federally Funded Grants

System for Award Management (SAM) Registration:

CAGE Code Number: All applicants must be registered on the SAM (formerly Central Contractor Registration/CCR) database. This is the repository for standard information about federal financial assistance applicants, recipients, and sub recipients. If you had an active CCR, you have an active record in SAM. Applicants must update or renew their SAM registration on an annual basis. Information to update your entity records can be accessed at <https://sam.gov/SAM/>.



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

Unique Entity Identifier (UEI): All entities doing business using federal funds will be required to have an active UEI number.

- The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- As part of this transition, the DUNS Number has been removed from SAM.gov.
- Entity registration, searching, and data entry in SAM.gov now require use of the new Unique Entity ID.
- Existing registered entities can find their Unique Entity ID by following the steps [here](#).
- New entities can get their Unique Entity ID at SAM.gov and, if required, complete an entity registration.

WI DOJ cannot award funds until an agency has an active registration in SAM and is eligible to receive federal funds.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grant funds (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.



*Bureau of Justice Programs
State of Wisconsin Department of Justice*

JAG Elder Justice Continuation Project FY2023 (2026)

The Wisconsin Department of Justice (WI DOJ) through its Bureau of Justice Programs (BJP) provides financial and technical assistance to public safety and criminal justice agencies throughout the state. As the state administering agency (SAA) for state and federal juvenile and criminal justice programs WI DOJ is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

Program Description and Background

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives.

The JAG Elder Justice Project will be funded through the JAG 2023 Program. Funding will be utilized to support the continuation of efforts developed by the Wisconsin Elder Justice Coalition. The efforts under this project will include ongoing support for the Wisconsin Elder Justice Coalition, Financial Abuse Specialist Teams, Elder Death Review Teams, and support training efforts for professionals that enhance their ability to address elder abuse.

Application Submission

All applications must be submitted through WI DOJ's web-based grants management system called WebGrants which can be accessed at <https://webgrants.wisdoj.gov>. There are enrollment and user guides on the WI DOJ website which can be found at www.wisdoj.gov/Pages/Grants/UserGuides.aspx.

If you encounter problems in each section, click on the Online Help button.

Application Components

General Information

This section asks for your project title, Project Director, Organization, and Additional Contacts.



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

Personnel

This section in WebGrants asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page, so if you encounter problems, please check online help by clicking the floating HELP button. The **Project Director** will be the main point of contact for all grant-related communications. The **Financial Officer** is the individual responsible for financial activities in your organization while the project director will be overseeing project operations. The **Signatory** should be the highest elected official, or a designated proxy by the highest elected official, for the agency. All three should be separate individuals with three separate emails. This will be important for certifying Financial Claims and other communication. **Additional Contacts** are staff from your organization who should have access to the grant.

Project Summary

Enter the project start date and project end date. In the Brief Project Description text box, please describe your project in 150 words or less. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what grant funds will be used for and who will be involved). The (what – equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit.]”

Responses to this section will be used on the WI DOJ website, cited in WI DOJ reports, and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

Federal Funding Questions

This section contains questions regarding your organization

Project Details

- **Project Narrative** (describe your project in detail, including what objectives would be accomplished)
- **Budget Narrative** (describe how the budget relates to the overall program/project strategy or implementation plan)



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

Problem Description

Describe how your budget relates to the overall program/project strategy or implementation plan.

Budget

Complete a project budget using the following categories. For each category used, enter a computation in each budget line and a justification that describes how the items in that category will be used during the course of the grant period. If no budget will be entered for a particular category, enter N/A in the justification field. **It is important that you include specific details in the justification field for each budget line.**

Personnel:

Provide salary information for non-contractual employees that will be funded through this grant, including overtime. List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time/number of hours to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Only personnel costs of the agency applying for the grant funds should be included under “personnel.”

Example for computation line:

- $\$25/\text{hr.} \times 2080 \text{ hr.} = \$52,000$. When entering this into the amount text box please round up to the nearest dollar.

Employee Benefits:

Employee benefits for grant-funded personnel include FICA, Unemployment Compensation, Health Insurance, etc. and amounts budgeted should be based on actual known costs or an established formula. Employee benefits are for the personnel listed in the budget and only for the percentage of time/number of hours devoted to the project. Employee benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation.

Example for computation line:

- $\$52,000 \text{ 1.0 FTE salary} \times 43\% \text{ fringe rate} = \$22,360$. When entering this into the amount text box please round up to the nearest dollar.

Travel/Training:

Guidelines for travel and/or training costs for an individual with the funded project. Only actual expenses will be reimbursed. All reimbursements will be at current state rates that are subject to change.

Current rates for **in-state travel** at the time of this announcement include:

- Mileage: \$0.51/mile



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

- Lodging: Maximum \$101/night (\$106/night for Milwaukee, Waukesha or Racine County)
- Meals: \$11/breakfast (leaving at or before 6 a.m.); \$13/lunch (leaving at or before 10:30 a.m. and returning at or after 2:30 p.m.); \$24/dinner (returning at or after 7 p.m.).

Current rates for **out-of-state travel** at the time of this announcement include:

- Mileage: \$0.51/mile
- Lodging: The in-state maximum reimbursement rate per night applies to out-of-state travel, except for lodging in certain higher cost cities. For lodging maximums in higher cost cities, refer to the most recent issue of the DPM Bulletin entitled "Maximum Reimbursement for Lodging in High-Cost Out-of-State Cities." [Effective October 1, 2025.](#)
- Meals: \$12/breakfast (leaving at or before 6 a.m.); \$18/lunch (leaving at or before 10:30 a.m. and returning at or after 2:30 p.m.); \$28/dinner (returning at or after 7 p.m.).

Example for computation line: (Note: each travel item should be listed as separate budget line items):

- Mileage: 75 miles x \$0.51 state rate = \$38.25. When entering this into the amount text box please round up to the nearest dollar.
- Lodging: \$101/night x 4 nights x 2 people
- Airfare: \$425 x 2 people

Please note:

- Costs will only be reimbursed after submission of an event agenda. Travel and training for contracted employee/contractual services does not go in this section. These expenses should be itemized under "Contractual".

The following are guidelines for Lodging & Transportation

- AirBnb, VRVO's and the like are prohibited.
- Lodging 50 Mile Rule: You must travel 50 miles or more from your home or headquarter city whichever is shorter to qualify for lodging.
- Reasonable charges for ridesharing services (e.g., Uber, Lyft) are reimbursable including tips at a maximum rate of 15%. Uber and Lyft costs are allowable similar to taxi's, shuttles, buses and trains.

The following are guidelines for any travel and/or training costs associated for hosting an event (conference/convention, training, etc.) with the funded project. Only actual expenses



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

will be reimbursed. All reimbursements will be at current state rates that are subject to change. Current rates for in-state travel at the time of this announcement include:

- Meal cost per attendee: \$11/breakfast (start time at or prior to 6 a.m.); \$13/lunch (starting at or before 10:30 a.m. and concluding at or after 2:30 p.m.); \$24/dinner (event ending at or after 7 p.m.).

Please note:

- Costs will only be reimbursed after submission of an event agenda and attendance list. Travel and training for contracted employees/contractual services does not go in this section. These expenses should be itemized under "Contractual".
- Hosting conferences (defined broadly to include meetings, retreats, seminars, symposiums, events, and group training activity) may require federal approval. If your program includes funding to host or organize a proposed conference, please contact the program manager to discuss necessary steps.
- Paying for food from US Department of Justice funds is no longer allowed or strict limitations apply. Please consult your grant manager prior to submitting an application for clarification and for prior approval if the application includes food other than for travel purposes.

Supplies and Operating Expenses:

Supplies includes consumables such as paper, postage, software, computer/laptop, monitor, accessories, license and subscriptions. Operating expenses include items such as rent and utilities. All supply and operating expenses have an acquisition cost of less than \$10,000 per unit.

Example for computation line:

- *Rent \$150/mo. x 12 months = \$1,800. When entering this into the amount text box please round up to the nearest dollar.*

Please note:

- Costs will only be reimbursed for services occurring within the project period. If the total cost goes beyond the project end date or starts prior to the start date (ex: annual subscription costs), those costs will need to be prorated.

Consultants/Contractual:

Provide costs associated with individuals or entities providing services through a contractual arrangement. With the exception of a few justified sole source situations,



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

contracts should be awarded via competitive processes. Attach detailed information to support the total cost of each contract. For each consultant enter the name, if known; service to be provided; hourly or daily fee (8-hour day); and estimated time on the project. Consultant fees in excess of \$650 per 8-hour day or \$81.25 per hour require federal approval and will require additional justification. List all expenses to be paid from the grant to the individual consultant in addition to their fees (e.g., travel, lodging, meals, etc.). Provide a detailed computation showing how the requested budget amount was determined. Within 30 days of grant award date, a signed contract must be received by WI DOJ. No fund reimbursements will be made prior to receipt of the contract.

Application Registration Requirements

SAM Entity Registration

All subrecipients must have an active account with [SAM.gov](https://sam.gov). This includes having a unique entity identifier (UEI). [SAM.gov](https://sam.gov) registration can take several weeks. To register, go to <https://sam.gov/entity-registration>.

Please note that **SAM registration is FREE**. You should never pay for creating a new SAM registration or updating or renewing an existing SAM registration.

Submit Applications Using WebGrants

Applications must be submitted through the WI DOJ WebGrants grants management system. Authorization to access WebGrants can take several days depending on registration activity. Once your WebGrants access is approved, you may begin your online grant application. If you have any problems using WebGrants, please contact [\[Program Manager Name Here\]](#) during business hours.

The WebGrants Login can be found at: <https://webgrants.wisdoj.gov/index.do>

For additional information and step-by-step instructions, please refer to the Wisconsin Department of Justice's website: <https://www.wisdoj.gov/Pages/Grants/grants.aspx>

Application Review and Award Criteria

All applications must be submitted on or before 11:59 pm on the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WI DOJ staff will review applications to ensure consistency with the grant announcement goals and objectives.



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

Post-Award Special Conditions/Reporting Requirements

Subrecipients awarded funds under this announcement are required to provide regular status reports. The schedule for reports will be included in the grant award contract. When received, please review all grant award special conditions and WebGrants reporting requirements.

Financial Claims: Subrecipients will submit financial claims in WebGrants based on the schedule in their grant award contract. Funding is solely on a reimbursement basis. Unless otherwise approved by WI DOJ, reimbursement requests shall only report actual, approved, and paid expenses during the reporting period.

Status Reports: Subrecipients will report on their progress in WebGrants based on the schedule in their grant award contract.

Performance Measurement Tool: Performance Measurement Tool (PMT) reports must be submitted quarterly or semi-annually (pick one) in the federal PMT system located at <https://ojpsso.ojp.gov> and uploaded into WebGrants Status Reports as required.

Please review all of your grant award special conditions and WebGrants reporting requirements when you receive the grant award contract. Your grant award will be subject to general terms and conditions as well as the following special conditions (and any others noted on your award documents).

Standard Special Conditions

1. Grant recipients are advised that WI DOJ will monitor grants to ensure that funds are expended for appropriate purposes and that recipients are complying with state and federal requirements as described in the grant award contract. This includes timely completion of status reports and financial claims reports, active efforts to achieve and measure stated goals and objectives, appropriate documentation of activities and outcomes, on-going submission of participant data, and adherence to any conditions included in the grant award.
2. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
3. The WI DOJ reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to WI DOJ such as background check fees, etc. Refusal to provide information requested by WI DOJ may impact the payment of current or approval of future grant funds.



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

4. Please be advised that a hold may also be placed on any current or future application or grant payment if it is deemed that an agency is not in good standing on any WI DOJ grants or other reporting requirements, has other grants compliance issues (including being out of compliance with special conditions) that would make the applicant agency ineligible to receive future WI DOJ funding, failure to make progress in obtaining project goals and objectives, and/or is not cooperating with an ongoing WI DOJ grant review or audit.
5. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.
6. Program Income: To maintain consistent practices with other similar programs, and as a proven practice, projects funded under this announcement are subject to program income guidelines detailed in the federal Office of Justice Programs Financial Guide. Grant award funds received are **not** program income. Program income is income earned by the recipient, during the funding period, as a direct result of the award. Any fees charged to the participants of your project are considered program income. The amount earned as program income during the length of the grant period must be expended by the end of the grant period and must be used for the purposes and under the condition applicable to the award.
7. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition.
8. If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or WI DOJ representative would be able to identify the use of Federal and Matching funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
9. Award funds will be used to supplement, not supplant, planned or allocated funds.
10. To be allowable under a grant program, all funds (state, federal, and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 30 days of the grant period ending date.



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

11. All budget changes require prior approval from WI DOJ and must be requested in a grant modification via WebGrants.
12. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
13. Grant funds will be paid to the grantee on a reimbursement basis. Expenses must be incurred and paid for by the agency/organization within the reporting period.
14. Any changes in personnel involved with the grant including the Project Director, Financial Officer, and/or Signatory must be reported to WI DOJ in a grant modification via WebGrants.
15. Consultant fees in excess of \$650 per 8-hour day or \$81.25 per hour will require federal approval and additional justification.
16. Reimbursement for travel (i.e. mileage, meals and lodging) is limited to state rates.
17. Recipient fully understands that WI DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
18. All contracts pertaining to this grant must be submitted to WI DOJ within 30 days of receipt of Grant Award Documents.
19. If the grant award contains equipment, a request for reimbursement should only be submitted once the equipment is installed and testing has been completed.
20. Positions funded by this grant must have a position description. Submit the position description and name of employee in WebGrants as a Key Personnel Modification Request.
21. The recipient agrees to cooperate with WI DOJ monitoring to ensure compliance of U.S. Department of Justice Grants guidelines, Financial Guide, and U.S. Department of Justice, Office of Justice Programs (OJP) guidelines, protocols and procedures. Recipient agrees to cooperate with WI DOJ (including the Program Contact, Fiscal Contact, Grants Specialist Monitor, Supervisors, and/or Administration) for this award, including requests related to desk reviews and/or onsite/virtual visits. The recipient



JAG Elder Justice Continuation Project

*Bureau of Justice Programs
State of Wisconsin Department of Justice*

agrees to provide to WI DOJ all documentation necessary for WI DOJ to complete the monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set out by WI DOJ for providing the requested documents. Failure to cooperate with WI DOJ monitoring activities may result in actions that affect the recipient's WI DOJ awards, including, but not limited to: withholding and/or other restrictions on the recipient's access to award funds, referral to the WI DOJ designation of High-Risk grantees, or termination of an award(s).